

**Holton Public Schools Board of Education**  
**January 22, 2024 – 6:00 PM**  
**District Services Building**  
**Agenda**

- I. Call to Order
  1. Pledge of Allegiance
- II. Roll Call
- III. Approval of Agenda
  1. Motion by:
  2. Supported by:
  3. Questions or discussion:
  4. Vote:
- IV. Special Presentations / Superintendent Reports
  1. Presentation by Erin Byrnes, Elementary Principal
  2. Mid-Year Report to the Board of Education – Superintendent’s Evaluation
  3. Board of Education Recognition – School Board Appreciation Month (10 Minute Break for Cake)
- V. Welcome and Public Comments
  1. This is the time when members of the audience may address the Board of Education regarding any topic, including items on the agenda. We encourage you to express your concerns and ideas at this time; however, please limit your remarks to no more than three minutes. When addressing the Board of Education, please state your name and address.
- VI. Consent Agenda Items (recommended to and supported by the Superintendent)
  1. Approval of the January 8, 2024 Regular Board Meeting, the January 8, 2024 Organizational Meeting and the January 15, 2024 Policy Committee Meeting Minutes.
  2. Acknowledge the resignation of Misty Kempf as an Elementary Paraprofessional effective January 19, 2024.

3. Acknowledge the date change of Heather Chickering’s resignation from July 1, 2024 to May 31, 2024.
4. Acknowledge the Leave of Absence for Elizabeth Helms from January 29, 2024 to May 27, 2024.
5. Acknowledge the January 17, 2024 Letter of Agreement between Holton Public Schools and HESPA regarding hiring an Elementary Paraprofessional.
6. Financial Statement for December:

Treasurer’s Report in the following amounts:

Cash in the Bank as of 12/31/2023

General Fund	\$998,520.09
General Fund Investment	\$254,511.16
Food Service Fund	\$75,098.31
Technology & Safety Millage Fund	\$66,360.86
School Activities	\$149,484.47
2009 Sinking Fund	\$1,586,666.66
2018 Debt Retirement	\$114.20
2015 A Refunding	\$194.70
2015 B Refunding	\$182.32
Capital Projects Fund	\$275,936.75

Bills Payable in the following amounts:

Expenditures for December 2023

General Fund	\$255,791.31
Food Service Fund	\$76,233.98
Activity Funds	\$26,014.65
Technology & Safety Millage Fund	\$15,016.00
Debt Funds	\$0.00
Capital Projects	\$0.00
<b>Total Expenditures</b>	<b>\$373,055.94</b>

- i. Motion by:
- ii. Supported by:
- iii. Questions or discussion:
- iv. Vote:

VII. Discussion Items:

1. Hiring a Teacher
2. Hiring a Coach
3. HESPA Letter of Agreement - Hiring a Paraprofessional
4. Neola Policy Special Update First Reading
  - 0122 - Board Powers
  - 1420 - School Administrator Evaluation
  - 3120 - Employment of Professional Staff
  - 3130 - Assignment and Transfer
  - 3131 - Staff Reductions/Recalls
  - 3139 - Staff Discipline
  - 3140 - Termination and Resignation Termination
  - 3142 - Probationary Teachers
  - 3220 - Professional Staff Evaluation

VIII. Supervisor Reports – Included in Board Packets

IX. Action Items: (recommended to and supported by the Superintendent)

1. Approve the recommendation to hire Haley Hepfer as a Middle and High School Special Education Teacher pending the results of her background check.
  - i. Motion by:
  - ii. Supported by:
  - iii. Questions or discussion:
  - iv. Vote:
2. Approve the recommendation to hire Brian Normandin as the Middle School Track Coach for the 2023-2024 Middle School Track season.
  - i. Motion by:
  - ii. Supported by:
  - iii. Questions or discussion:
  - iv. Vote:

3. Approve to adopt the NEOLA Policy Special Update after the First Reading due to the effective date of the statutory changes affecting these policies as allowed in Board Policy 0131.1.

i. Motion by:

ii. Supported by:

iii. Questions or discussion:

iv. Vote:

4. Approve the First and Final Reading of NEOLA Policy Update to include the revisions to the following policies as presented.

0122 - Board Powers

1420 - School Administrator Evaluation

3120 - Employment of Professional Staff

3130 - Assignment and Transfer

3131 - Staff Reductions/Recalls

3139 - Staff Discipline

3140 - Termination and Resignation Termination

3142 - Probationary Teachers

3220 - Professional Staff Evaluation

i. Motion by:

ii. Supported by:

iii. Questions or discussion:

iv. Vote:

X. Announcements and Correspondence

1. The Holton Township Board expressed Gratitude for the use of the elementary cafeteria, with an extra "Thank You" to the facilities department for their help with set up and clean up.

XI. Board Comments

XII. Adjournment

1. Motion by:
2. Supported by:
3. Time:
4. Vote: