

**Holton Public Schools Board of Education**

**April 20, 2020 – 7:00 PM**

**VIRTUAL MEETING**

**Minutes**

- I. Call to Order at 7:00 by Board President, Amy Brookhouse
  - 1. Pledge of Allegiance
- II. Roll Call – Amber Cartwright Absent
- III. Approval of Agenda
  - 1. Motion by: Ranae Erickson
  - 2. Supported by: Jack Vanderboegh
  - 3. Vote: JV **Y** AC **AB** RE **Y** AB **Y** SE **Y** JR **Y** BB **Y**
- IV. Special Presentations / Superintendent Reports
  - 1. Muskegon County COVID-19 update
- V. Welcome and Public Comments
  - 1. This is the time when members of the audience may address the Board of Education regarding any topic, including items on the agenda. We encourage you to express your concerns and ideas at this time; however, please limit your remarks to no more than three minutes. When addressing the Board of Education, please state your name and address.
- VI. Consent Agenda Items (recommended to and supported by the Superintendent)
  - 1. Approval of the March 9, 2020 Regular Board Meeting Minutes as presented
  - 2. Financial Statement for February:

Treasurer’s Report in the following amounts:

Cash in the Bank as of 2/29/2020

General Fund	\$1,054,455.34
General Fund Investment	\$864,065.68
Food Service Fund	\$51,481.94
Technology & Safety Millage Fund	\$10,792.21
School Activities	\$123,683.06
2009 Sinking Fund	\$1,133,333.30
2018 Debt Retirement	\$133,029.26

2015 A Refunding	\$254,558.91
2015 B Refunding	\$205,071.76
2018 Bond Capital Projects	\$2,232,442.38
Capital Projects Fund	\$72,704.54

Bills Payable in the following amounts:

Expenditures for February 2020	
General Fund	\$114,679.02
Food Service Fund	\$51,941.78
Technology & Safety Millage Fund	\$0.00
Bond Projects	\$9,156.62
Activity Funds	\$10,377.44
Debt Funds	\$500.00
Total Expenditures	\$186,654.86

3. Financial Statement for March:

Treasurer's Report in the following amounts:

Cash in the Bank as of 3/31/2020

General Fund	\$944,790.56
General Fund Investment	\$874,086.14
Food Service Fund	\$51,941.22
Technology & Safety Millage Fund	\$38,061.94
School Activities	\$122,928.93
2009 Sinking Fund	\$1,133,333.30
2018 Debt Retirement	\$215,856.90
2015 A Refunding	\$413,355.34
2015 B Refunding	\$332,242.36
2018 Bond Capital Projects	\$2,222,137.17
Capital Projects Fund	\$72,704.54

Bills Payable in the following amounts:

Expenditures for March 2020	
General Fund	\$305,731.80
Food Service Fund	\$50,846.74
Technology & Safety Millage Fund	\$2,737.34
Bond Projects	\$9,026.62
Activity Funds	\$10,530.30
Debt Funds	\$500.00
Total Expenditures	\$379,372.80

4. Acknowledge the Retirement of Tracey Taylor effective June 30, 2020

5. Acknowledge the Retirement of Kimberly Felt effective June 30, 2020

- i. Motion by: Brian Byrnes
- ii. Supported by: Suzanne English
- iii. Questions or discussion:
- iv. Vote: JV **Y** AC **AB** RE **Y** AB **Y** SE **Y** JR **Y** BB **Y**

VII. Discussion Items:

- 1. Resolution to Grant Emergency Power to the Superintendent
- 2. School of Choice
- 3. WMC Application
- 4. Student Insurance Contract with First Agency, Inc.
- 5. Schedule HEA Negotiations Meeting
- 6. Schedule Budget Hearing
- 7. Continuity of Learning
- 8. Neola Policy Update – Second Reading
  - 3120 – Employment of Professional Staff (Revised)
  - 4120 - Employment of the Support Staff (Revised)

VIII. Supervisor Reports – Included in Board Packets

IX. Action Items: (recommended to and supported by the Superintendent)

- 1. Approve the Resolution to Grant Emergency Powers to the Superintendent.
  - i. Motion by: Ranae Erickson
  - ii. Supported by: Jack Vanderboegh
  - iii. Questions or discussion:
  - iv. Vote: JV **Y** AC **AB** RE **Y** AB **Y** SE **Y** JR **Y** BB **Y**

2. Approve the Resolution to participate in the Muskegon Area Intermediate School District's Schools of Choice Plan for the 2020-2021 school year.

i. Motion by: Ranae Erickson

ii. Supported by: Brian Byrnes

iii. Questions or discussion:

iv. Vote: JV **Y** AC **AB** RE **Y** AB **Y** SE **Y** JR **Y** BB **Y**

3. Approve to send a Letter of Interest to West Michigan Conference.

i. Motion by: Brian Byrnes

ii. Supported by: Jack Vanderboegh

iii. Questions or discussion:

iv. Vote: JV **Y** AC **AB** RE **Y** AB **Y** SE **Y** JR **Y** BB **Y**

4. Approve the Student Insurance Contract with First Agency, Inc. in the amount of \$9,340.53 for the 2020-2021 school year as presented.

i. Motion by: Jack Vanderboegh

ii. Supported by: Ranae Erickson

iii. Questions of discussion:

iv. Vote: JV **Y** AC **AB** RE **Y** AB **Y** SE **Y** JR **Y** BB **Y**

5. Approve the Second Reading of NEOLA Policy Update – to include the revisions to the following policies as presented on February 24, 2020:

3120 – Employment of Professional Staff (Revised)

4120 - Employment of the Support Staff (Revised)

i. Motion by: Ranae Erickson

ii. Supported by: Brian Byrnes

iii. Questions or discussion:

iv. Vote: JV **Y** AC **AB** RE **Y** AB **Y** SE **Y** JR **Y** BB **Y**

X. Announcements and Correspondence

XI. Board Comments

XII. Adjournment

1. Motion by: Brian Byrnes

2. Supported by: Jack Vanderboegh

3. Time: 7:57

4. Vote: JV **Y** AC **AB** RE **Y** AB **Y** SE **Y** JR **Y** BB **Y**

JV = Jack Vanderboegh

AC = Amber Cartwright

RE = Ranae Erickson

AB = Amy Brookhouse

SE = Suzanne English

JR = Jayson Robins

BB = Brian Byrnes

Y = Yes

N = No

AB = Absent