

**Organizational Meeting
Holton Public Schools Board of Education
January 11, 2021 – 6:30 PM
Virtual Meeting
Minutes**

- I. Call to Order at 6:30 by Amy Brookhouse Board
- II. Roll Call (Electronic Participation: State that you are attending electronically along with the county, city, township or village and state where you are located.)

JV – Muskegon Co, Holton, MI

BAB – Holton, MI

RE – Holton, MI

AB – Holton, MI

SE – Twin Lake, MI

JR- Blue Lake Township, MI

BB = Holton, MI

- III. Administering Oath of Office to appointed Board Members – Suzanne English, Brian Byrnes, Jack Vanderboegh and Beth Barnard

- IV. Welcome and Public Comments

1. This is the time when members of the audience may address the Board of Education regarding any topic, including items on the agenda. We encourage you to express your concerns and ideas at this time; however, please limit your remarks to no more than three minutes. When addressing the Board of Education, please state your name and address.

- V. Approval of Board of Education Organizations Matters (Agenda)

- i. Motion by: Jack Vanderboegh

- ii. Supported by: Brian Byrnes

- iii. Questions or discussion:

- iv. Vote: JV Y BAB Y RE Y AB Y SE Y BB Y JR Y

- VI. Election of Officers

1. Nominations for Secretary of the Board (AB nominated BB)

- i. Motion by: Jack Vanderboegh

- ii. Supported by: Jayson Robins
- iii. Questions or discussion:
- iv. Vote: JV Y BAB Y RE Y AB Y SE Y BB Y JR Y

2. Election of Secretary of the Board (Brian Byrnes)

- i. Motion by: Jack Vanderboegh
- ii. Supported by: Amy Brookhouse
- iii. Questions or discussion:
- iv. Vote: JV Y BAB Y RE Y AB Y SE Y BB Y JR Y

3. Nominations for President of the Board (BB nominated AB)

- i. Motion by: Brian Byrnes
- ii. Supported by: Ranae Erickson
- iii. Questions or discussion:
- iv. Vote: JV Y BAB Y RE Y AB Y SE Y BB Y JR Y

4. Election of President of the Board (Amy Brookhouse)

- i. Motion by: Ranae Erickson
- ii. Supported by: Jayson Robins
- iii. Questions or discussion:
- iv. Vote: JV Y BAB Y RE Y AB Y SE Y BB Y JR Y

5. Nominations for Vice President of the Board (AB nominated JV)

- i. Motion by: Suzanne English
- ii. Supported by: Ranae Erickson
- iii. Questions or discussion:

iv. Vote: JV Y BAB Y RE Y AB Y SE Y BB Y JR Y

6. Election of Vice President of the Board (Jack Vanderboegh)

i. Motion by: Jayson Robins

ii. Supported by: Ranae Erickson

iii. Questions or discussion:

iv. Vote: JV Y BAB Y RE Y AB Y SE Y BB Y JR Y

7. Nominations for Treasurer of the Board (AB nominated JR)

i. Motion by: Brian Byrnes

ii. Supported by: Jack Vanderboegh

iii. Questions or discussion:

iv. Vote: JV Y BAB Y RE Y AB Y SE Y BB Y JR Y

8. Election of Treasurer of the Board (Jayson Robins)

i. Motion by: Brian Byrnes

ii. Supported by: Ranae Erickson

iii. Questions or discussion:

iv. Vote: JV Y BAB Y RE Y AB Y SE Y BB Y JR Y

VII. Establish Board Advisory Committees: (Vice President stands in for meetings)

1. Finance

i. Jayson Robins

ii. Brian Byrnes

iii. Amy Brookhouse

*Stand In – Beth Barnard

2. HEA Negotiations

- i. Amy Brookhouse
- ii. Jack Vanderboegh
- iii. Ranae Erickson

3. HESPA Negotiations (TBD if needed)

4. Policy

- i. Amy Brookhouse
- ii. Jayson Robins
- iii. Beth Barnard

1. Motion by: Brian Byrnes

2. Supported by: Ranae Erickson

3. Questions or discussion:

4. Vote: JV Y BAB Y RE Y AB Y SE Y BB Y JR Y

VIII. Approve the designation of Thrun Law Firm, P.C., 2900 West Road, Suite 400, East Lansing, MI for all professional legal services for the 2021 calendar year, and authorize the Superintendent to sign and execute the retainer agreement with Thrun Law Firm, P.C.

- i. Motion by: Jayson Robins
- ii. Supported by: Brian Byrnes
- iii. Questions or discussion:

iv. Vote: JV Y BAB Y RE Y AB Y SE Y BB Y JR Y

IX. Approve the designation of Brickley DeLong, 500 Terrace Plaza, Muskegon MI for all auditing services for the 2021 calendar year.

- i. Motion by: Brian Byrnes
- ii. Supported by: Ranae Erickson

iii. Questions or discussion:

iv. Vote: JV Y BAB Y RE Y AB Y SE Y BB Y JR Y

X. Approve the Superintendent's request, according to School Board Policy #5114 Foreign and Foreign-Exchange Students, to allow for the placement of more than five (5) students from a sponsoring agency to attend Holton Public Schools for the 2020-2021 school year.

i. Motion by: Brian Byrnes

ii. Supported by: Jack Vanderboegh

iii. Questions or discussion:

iv. Vote: JV Y BAB Y RE Y AB Y SE Y BB Y JR Y

XI. Acknowledge that the Superintendent, as part of normal school business transactions, may contract with local businesses that are owned or profited by current school board members. The Superintendent will enter into these contracts in accordance with the law and board policy. Current board members that own or may profit from such school business transactions will disclose these transactions to the full board in accordance with law and board policy.

i. Motion by: Jack Vanderboegh

ii. Supported by: Brian Byrnes

iii. Questions or discussion:

iv. Vote: JV Y BAB Y RE Y AB Y SE Y BB Y JR Y

XII. Approve the Resolution for the Adoption of MASB's Board of Education Governance Standards.

1. Motion by: Ranae Erickson

2. Supported by: Jack Vanderboegh

3. Questions or discussion:

4. Vote: JV Y BAB Y RE Y AB Y SE Y BB Y JR Y

XIII. Adjournment

1. Motion by: Brian Byrnes
2. Supported by: Jayson Robins
3. Time: 6:59
4. Vote: JV Y BAB Y RE Y AB Y SE Y BB Y JR Y

JV = Jack Vanderboegh BAB = Beth Barnard
RE = Ranae Erickson AB = Amy Brookhouse
SE = Suzanne English BB = Brian Byrnes
JR = Jayson Robins Y = Yes N = No ABS = Absent