

**Organizational Meeting  
Holton Public Schools Board of Education  
January 13, 2020 – 6:30 PM  
District Services Building**

**Minutes**

- I. Call to Order – at 6:30 by Board President Amy Brookhouse
- II. Roll Call – All Here
- III. Administering Oath of Office to appointed Board Member – Suzanne English
- IV. Welcome and Public Comments
  1. This is the time when members of the audience may address the Board of Education regarding any topic, including items on the agenda. We encourage you to express your concerns and ideas at this time; however, please limit your remarks to no more than three minutes. When addressing the Board of Education, please state your name and address.
- V. Approval of Board of Education Organizations Matters (Agenda)
  - i. Motion by: Jack Vanderboegh
  - ii. Supported by: Ranae Erickson
  - iii. Questions or discussion:
  - iv. Vote: 7-0
- VI. Election of Officers
  1. Nominations for Secretary of the Board

Jack Vanderboegh nominated Brian Byrnes

    - i. Motion by: Jack Vanderboegh
    - ii. Supported by: Ranae Erickson
    - iii. Questions or discussion:
    - iv. Vote: 7-0

2. Election of Secretary of the Board

- i. Motion by: Jack Vanderboegh
- ii. Supported by: Ranae Erickson
- iii. Questions or discussion:
- iv. Vote: 7-0

3. Nominations for President of the Board

Jack Vanderboegh nominated Amy Brookhouse

- i. Motion by: Jack Vanderboegh
- ii. Supported by: Ranae Erickson
- iii. Questions or discussion:
- iv. Vote: 7-0

4. Election of President of the Board

- i. Motion by: Jack Vanderboegh
- ii. Supported by: Ranae Erickson
- iii. Questions or discussion:
- iv. Vote: 7-0

5. Nominations for Vice President of the Board

Brian Byrnes nominated Jack Vanderboegh

- i. Motion by: Brian Byrnes
- ii. Supported by: Amy Brookhouse
- iii. Questions or discussion:
- iv. Vote: 7-0

6. Election of Vice President of the Board

- i. Motion by: Amber Cartwright
- ii. Supported by: Ranae Erickson
- iii. Questions or discussion:
- iv. Vote: 7-0

7. Nominations for Treasurer of the Board

Brian Byrnes nominated Amber Cartwright

- i. Motion by: Brian Byrnes
- ii. Supported by: Ranae Erickson
- iii. Questions or discussion:
- iv. Vote: 7-0

8. Election of Treasurer of the Board

- i. Motion by: Brian Byrnes
- ii. Supported by: Jayson Robins
- iii. Questions or discussion:
- iv. Vote: 7-0

VII. Establish Board Advisory Committees: (Vice President stands in for meetings)

1. Finance

- i. Brian Byrnes
- ii. Amber Cartwright
- iii. Amy Brookhouse

2. HEA Negotiations

- i. Amy Brookhouse
- ii. Amber Cartwright
- iii. Jack Vanderboegh

3. HESPA Negotiations – TBD if needed

- i. \_\_\_\_\_
- ii. \_\_\_\_\_
- iii. \_\_\_\_\_

4. Policy

- i. Amy Brookhouse
- ii. Ranae Erickson
- iii. Jayson Robins
  - 1. Motion by: Amber Cartwright
  - 2. Supported by: Brian Byrnes
  - 3. Questions or discussion:
  - 4. Vote: 7-0

VIII. Approve the designation of Thrun Law Firm, P.C., 2900 West Road, Suite 400, East Lansing, MI for all professional legal services for the 2020 calendar year, and authorize the Superintendent to sign and execute the retainer agreement with Thrun Law Firm, P.C.

- i. Motion by: Brian Byrnes
- ii. Supported by: Jack Vanderboegh
- iii. Questions or discussion:
- iv. Vote: 7-0

- IX. Approve the designation of Brickley DeLong, 500 Terrace Plaza, Muskegon MI for all auditing services for the 2020 calendar year.
- i. Motion by: Jack Vanderboegh
  - ii. Supported by: Ranae Erickson
  - iii. Questions or discussion:
  - iv. Vote: 7-0
- X. Approve the Superintendent's request, according to School Board Policy #5114 Foreign and Foreign-Exchange Students, to allow for the placement of more than five (5) students from a sponsoring agency to attend Holton Public Schools for the 2020-2021 school year.
- i. Motion by: Amber Cartwright
  - ii. Supported by: Jack Vanderboegh
  - iii. Questions or discussion:
  - iv. Vote: 7-0
- XI. Acknowledge that the Superintendent, as part of normal school business transactions, may contract with local businesses that are owned or profited by current school board members. The Superintendent will enter into these contracts in accordance with the law and board policy. Current board members that own or may profit from such school business transactions will disclose these transactions to the full board in accordance with law and board policy.
- i. Motion by: Ranae Erickson
  - ii. Supported by: Brian Byrnes
  - iii. Questions or discussion:
  - iv. Vote: 7-0

## XII. Adjournment

1. Motion by: Brian Byrnes
2. Supported by: Amber Cartwright
3. Time: 6:45
4. Vote: 7-0

