

**Holton Public Schools Board of Education**  
**November 11, 2019 – 7:00 PM**  
**District Services Building**  
**Minutes**

- I. Call to Order- by Board President, Amy Brookhouse at 7:00
  1. Pledge of Allegiance
- II. Roll Call
- III. Approval of Agenda
  1. Motion by: Jack Vanderboegh
  2. Supported by: Ranae Erickson
  3. Vote: 7-0
- IV. Special Presentations / Superintendent Reports –
  1. Blueprint Installation Update
- V. Welcome and Public Comments
  1. This is the time when members of the audience may address the Board of Education regarding any topic, including items on the agenda. We encourage you to express your concerns and ideas at this time; however, please limit your remarks to no more than three minutes. When addressing the Board of Education, please state your name and address.
- VI. Consent Agenda Items (recommended to and supported by the Superintendent)
  1. Approval of the October 23, 2019 Regular Board Meeting minutes and the October 23, 2019 Finance Committee Meeting minutes and the November 1, 2019 Special Meeting minutes as presented.
  2. Acknowledge the expense of \$2360 for School Board members Amy Brookhouse and Jack Vanderboegh who attended the MASB Fall Conference. This expense included the Registration Fees and Hotel Stays.
  3. Acknowledge the letter of resignation from Shira Bruek, Elementary Special Education Paraprofessional, effective November 8, 2019.

- i. Motion by: Amber Cartwright
- ii. Supported by: Brian Byrnes
- iii. Questions or discussion:
- iv. Vote: 7-0

VII. Discussion Items:

- 1. MASB Conference Update
- 2. Technology Integration Coach
- 3. Schedule Reinstatement Hearing
- 4. Hiring Special Ed Paraprofessional
- 5. Unpaid leave
- 6. Adding a Social Worker
- 7. Transportation Building – Signage
- 8. Neola Policy Update Volume 34 Number1 – Second Reading
  - 1420 – School Administrator Evaluation (Revised)
  - 2450 – Community and Adult Education (Revised)
  - 2628 – State Aid Incentives (Revised)
  - 3210 – Staff Ethics (Revised)
  - 3220 – Professional Staff Evaluation (Revised)
  - 5230 – Late Arrival and Early Dismissal (Revised)
  - 5330.02 – Opioid Antagonists (Revised)
  - 6800 – System of Accounting (Revised)
  - 7300 – Disposition of Real Property (Revised)
  - 7440.03 – Small Unmanned Aircraft Systems (New)
  - 8462 – Student Abuse and Neglect (Revised)
  - 7540 – Technology (Revised)
  - 7540.04 – Staff Technology Acceptable Use and Safety (Revised)
  - 1615 – Use of Tobacco by Administrators (New)
  - 3215 – Use of Tobacco by Professional Staff (Revised)
  - 4215 – Use of Tobacco by Support Staff (Revised)
  - 5512 – Use of Tobacco by Students (Revised)
  - 7434 – Use of Tobacco on School Premises (Revised)
  - 2410 – Prohibition of Referral of Assistance (Revised)
  - 2414 – Reproductive Health and Family Planning (Revised)
  - 2418 – Sex Education (Revised)

VIII. Supervisor Reports – None

IX. Action Items: (Recommended to and Supported by the Superintendent)

1. Approve the recommendation to hire Brenda Elliott, as a Special Education Paraprofessional, effective November 11, 2019.
  - i. Motion by: Amber Cartwright
  - ii. Supported by: Ranae Erickson
  - iii. Questions or discussion:
  - iv. Vote: 7-0
  
2. Approve the Unpaid Leave of Absence for Naomi Carlson, between September 20, 2019 and October 25, 2019 and between October 29, 2019 and November 18, 2019.
  - i. Motion by: Amber Cartwright
  - ii. Supported by: Jack Vanderboegh
  - iii. Questions or discussion:
  - iv. Vote: 7-0
  
3. Approve the second reading of Neola Policy Update Volume 34 Number 1 to include the changes to the following policies as presented on October 28, 2019.
  - 1420 – School Administrator Evaluation (Revised)
  - 2450 – Community and Adult Education (Revised)
  - 2628 – State Aid Incentives (Revised)
  - 3210 – Staff Ethics (Revised)
  - 3220 – Professional Staff Evaluation (Revised)
  - 5230 – Late Arrival and Early Dismissal (Revised)
  - 5330.02 – Opioid Antagonists (Revised)
  - 6800 – System of Accounting (Revised)
  - 7300 – Disposition of Real Property (Revised)
  - 7440.03 – Small Unmanned Aircraft Systems (New)
  - 8462 – Student Abuse and Neglect (Revised)
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7434 – Use of Tobacco on School Premises (Revised)  
2410 – Prohibition of Referral of Assistance (Revised)  
2414 – Reproductive Health and Family Planning (Revised)  
2418 – Sex Education (Revised)

- i. Motion by: Brian Byrnes
- ii. Supported by: Jayson Robins
- iii. Questions or discussion:
- iv. Vote: 7-0

X. Announcements and Correspondence

1. Athletic Hall of Fame Induction Ceremony, Friday November 15<sup>th</sup> at 6:00 pm in the President-Governor's Ballroom at the Delta Hotel in Muskegon.
2. Staff vs Student Basketball Game on Tuesday, November 26<sup>th</sup> at 6:00 pm.
3. MAISD Annual Fall Dinner Meeting – Thursday, November 21 at The Lake House Waterfront Grille. (Brandee needs a final count by Tuesday November 12) Spouses are not included in this activity.
4. Admin/Board Christmas party on Monday December 2<sup>nd</sup> at 6:00 pm in the banquet room at The Northside Pub. Reservations due to Brandee by Monday, November 25<sup>th</sup>.

XI. Board Comments

XII. Adjournment

1. Motion by: Brian Byrnes
2. Supported by: Jack Vanderboegh
3. Time: 7:55
4. Vote: 7-0