

**LETTER OF AGREEMENT**

**between**

**HOLTON PUBLIC SCHOOLS**

**and the**

**HOLTON EDUCATIONAL SUPPORT PERSONNEL ASSOCIATION (HESPA)**

Re: Summer Instructional Paraprofessional Positions

The above named parties hereby agree to the following:

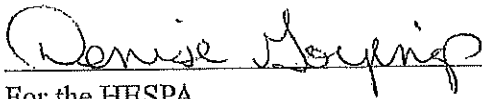
1. The district intends to hire a limited number of instructional paraprofessional positions to support a 2021 Summer Learning Program. These positions are temporary and are scheduled outside the typical contractual calendar. For these reasons, the following terms outline how HPS and HESPA will fill these positions:
  - a. The 2021 Summer Learning Program schedule is below. For a candidate to be considered for these positions, they must be able to work the full schedule:

<b>Date</b>	<b>Start Time</b>	<b>End Time</b>
June 21- June 24	8:30AM	12:00PM
June 28 - July 2	8:30AM	2:00PM
July 12 - July 15	8:30AM	12:00PM
July 19 - July 23	8:30AM	12:00PM
July 26 - July 22	8:30AM	12:00PM
August 2 - August 5	8:30AM	12:00PM
August 9 - August 13	8:30AM	12:00PM
August 16 - August 20	8:30AM	2:00PM

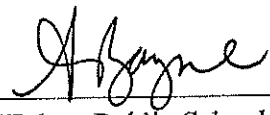
- b. The rate of pay is \$13.50 per hour for all positions plus a \$250 stipend granted by the state.

- c. These positions are open to all HESPA members. Positions will be filled on a first come; first assigned basis. HESPA members will be granted positions over external candidates.
- d. Duties for these positions include providing student supervision during the Summer Learning Program in collaboration with Project Focus and other community partners and other duties as assigned by administration.
- e. Due to the temporary nature of these positions, internal candidates will not accrue seniority. External candidates will not be considered members of the HESPA.

2. This Letter of Agreement (LOA) neither sets a precedent, nor constitutes a practice by either party named above.

  
For the HESPA

Dated: 4-22-2021

  
For Holton Public Schools

Dated: April 22, 2021