

Holton Public Schools Board of Education
August 11, 2025 – 6:00 PM
District Services Building
Minutes

- I. Call to Order - at 6:00 by Board President Amy Brookhouse
 1. Pledge of Allegiance
- II. Roll Call – Jack Vanderboegh, Beth Frey, Andy O’Riley, Amy Brookhouse, Amber Slater, Brian Byrnes, and Sarah Hippler
- III. Approval of Agenda
 1. Motion by:
 2. Supported by:
 3. Questions or discussion:
 4. Vote:
- IV. Special Presentations / Superintendent Reports
- V. Discussion Items
 1. Hiring Elementary Behavior Supervisor
 2. Hiring a Social Worker
 3. Hiring a Teacher
 4. Hiring a Coach
 5. HESPA Letters of Agreement
 6. Superintendent Evaluation to Biennial Schedule
 7. MCVA Course Catalog
 8. NEOLA Policy Update Vol 40, No 1 - First Reading
 - 0131.1 - Bylaws and Policies
 - 2264 - Non Discrimination, Anti-Harassment, and Non-Retaliation (Including Title IX and Elliot-Larsen Civil Rights Act)
 - 2266 - Title IX Sexual Harassment Policy
 - 2340 - February 2025 Revised Field and Other District-Sponsored Trips
 - 5320 - Immunization
 - 5330 - February 2025 Revised Use of Medications
 - 5330.01 - Epinephrine Auto-Injectors
 - 5350 - Student Suicide
 - 5460 - Graduation Requirements
 - 8320 - Personnel Files

8510 - Wellness

8640 - Transportation for Field and Other District-Sponsored Trips

VI. Welcome and Public Comments

1. This is the time when members of the audience may address the Board of Education regarding any topic, including items on the agenda. We encourage you to express your concerns and ideas at this time; however, please limit your remarks to no more than three minutes. When addressing the Board of Education, please state your name and address.

VII. Consent Agenda Items (recommended to and supported by the Superintendent)

1. Approval of the July 21, 2025 Organizational Meeting Minutes, the Regular Meeting Minutes and the Special Meeting Minutes.
2. Approve the resignation of Emily Quinn (Bull) as the 8th Grade Volleyball Coach effective August 5, 2025.
3. Approve the resignation of Erin Byrnes as the Varsity Assistant Volleyball Coach effective July 30, 2025.
 - i. Motion by: Amber Slater
 - ii. Supported by: Sarah Hippler
 - iii. Questions or discussion:
 - iv. Vote: 7 - 0

VIII. Supervisor Reports – None

IX. Action Items: (recommended to and supported by the Superintendent)

1. Approve the Superintendent Evaluation schedule change from Annual to Biennial as discussed.
 - i. Motion by: Amber Slater
 - ii. Supported by: Brian Byrnes
 - iii. Questions or discussion:

iv. Vote: 7 - 0

2. Approve the recommendation to hire Tim Horton as the Elementary Behavior Supervisor pending the results of his background check.

i. Motion by: Amber Slater

ii. Supported by: Andy O'Riley

iii. Questions or discussion:

iv. Vote: 7 - 0

3. Approve the recommendation to hire Jayde Potter as an Elementary School Social Worker pending the results of her background check.

i. Motion by: Brian Byrnes

ii. Supported by: Amber Slater

iii. Questions or discussion:

iv. Vote: 7 - 0

4. Approve the recommendation to hire Elise Cooper as an Elementary Teacher.

i. Motion by: Andy O'Riley

ii. Supported by: Brian Byrnes

iii. Questions or discussion:

iv. Vote: 7 - 0

5. Approve the recommendation to hire Serena Welch-Phleegeer as the 8th Grade Volleyball Coach pending the results of her background check.

i. Motion by: Amber Slater

ii. Supported by: Brian Byrnes

iii. Questions or discussion:

iv. Vote: 7 - 0

6. Approve the Letter of Agreement between Holton Public Schools and HESPA regarding District Services Building - Administrative Assistant Coverage.

- i. Motion by: Andy O'Riley
- ii. Supported by: Amber Slater
- iii. Questions or discussion:
- iv. Vote: 7 - 0

7. Approve the Letter of Agreement between Holton Public Schools and HESPA regarding Work Related Injury Days.

- i. Motion by: Amber Slater
- ii. Supported by: Sarah Hippler
- iii. Questions or discussion:
- iv. Vote: 7 - 0

8. Approve the Muskegon County Virtual Academy Course Catalog for the 2025-2026 school year.

- i. Motion by: Brian Byrnes
- ii. Supported by: Amber Slater
- iii. Questions or discussion:
- iv. Vote: 7 - 0

9. Approve the recommendation to hire the following 2025-2026 Fall and Winter Returning Coaches for the 2025-2026 Fall and Winter Athletic Seasons.

Fall

Tim Horenziak - Varsity Cross Country Coach
Jessica Wagenmaker - Varsity Girls Golf Coach
Tommy Moore - Varsity Football Head Coach
Christian Slusser - Varsity Football Assistant Coach
Bailey McKellips - Varsity Assistant Football Coach
Jake Jalovec- JV Football Coach

Rachel DeBeau - Varsity Volleyball Coach
Paige Byrnes - JV Volleyball Coach
April Newell - Sideline Cheer Coach

Winter

BJ Jordan - Varsity Girls Head Basketball Coach
Brian Normandin - JV Girls Basketball Coach
Josh Glick - Varsity Wrestling Coach
Tommy Neff - Varsity Assistant Wrestling Coach
Jessica Wagenmaker - Varsity Girls and Boys Bowling Coach
Dustin Wilson - 8th Grade Girls Basketball Coach
Omillion Wyrick - MS Wrestling
Caleb Zimmerman - MS Wrestling
Johny Brown - Varsity Boys Head Basketball Coach
Jake Jalovec - 8th Grade Boys Basketball Coach

- i. Motion by: Brian Byrnes
- ii. Supported by: Amber Slater
- iii. Questions or discussion:
- iv. Vote: 7 - 0

10. Approve the recommendation to hire the following returning Athletic Event Workers for the 2025-2026 School Year.

Krystal Erickson
Jeanie Mullins
Heather Schulz
Lisa Sundberg
Tammy Fowler
Deb Galy-Veldman

- i. Motion by: Amber Slater
- ii. Supported by: Andy O'Riley
- iii. Questions and discussion:
- iv. Vote: 7 - 0

X. Announcements and Correspondence

1. Back to School Breakfast will be August 20th 7:45 am
2. The District Open House will be August 20th between 4:00 and 7:00.

XI. Board Comments

XII. Approve to enter into Closed Session to discuss security planning within the District Emergency Operations Plan as permitted by section 8(K) of the Open Meetings Act.

1. Motion by: Andy O'Riley
2. Supported by: Brian Byrnes
3. Time: 6:32
4. Roll Call Vote: JV Y BF Y AO Y AB Y AC Y BB Y SH Y

XIII. Approval to return to Open Session.

1. Motion by: Andy O'Riley
2. Supported by: Brian Byrnes
3. Time: 6:50
4. Vote: 7 - 0

XIV. Approve the District Emergency Operations Plan as presented.

1. Motion by: Brian Byrnes
2. Supported by: Sarah Hippler
3. Questions or discussion:
4. Vote: 7 - 0

XV. Adjournment

1. Motion by: Andy O'Riley
2. Supported by: Brian Byrnes
3. Time: 6:51
4. Vote: 7 - 0