

**Holton Public Schools Board of Education**  
**August 12, 2024 – 6:00 PM**  
**District Services Building**  
**Minutes**

- I. Call to Order at 6:00 by Board President Amy Brookhouse
  1. Pledge of Allegiance
- II. Roll Call – Jack Vanderboegh, Beth Barnard, Ranae Erickson, Amy Brookhouse, Amber Cartwright, Brian Byrnes, and Sarah Hippler.
- III. Approval of Agenda
  1. Motion by: Ranae Erickson
  2. Supported by: Amber Cartwright
  3. Questions or discussion:
  4. Vote: 7 - 0
- IV. Special Presentations / Superintendent Reports
  1. United Way Presentation by Lynn Keech
  2. Superintendent Evaluation
- V. Welcome and Public Comments
  1. This is the time when members of the audience may address the Board of Education regarding any topic, including items on the agenda. We encourage you to express your concerns and ideas at this time; however, please limit your remarks to no more than three minutes. When addressing the Board of Education, please state your name and address.
- VI. Consent Agenda Items (recommended to and supported by the Superintendent)
  1. Approval of the July 15, 2024 Regular Meeting Minutes and the July 15, 2024 Organizational Meeting Minutes.
  2. Approve the resignation of Kelli Moran as a 5th Grade Teacher effective Wednesday, August 7, 2024.
  3. Financial Statement for June:

Treasurer's Report in the following amounts:

Cash in the Bank as of 6/30/2024	
General Fund	\$1,459,604.69
General Fund Investment	\$1,575,230.87
Food Service Fund	\$76,801.36
Technology & Safety Millage Fund	\$53,515.01
School Activities	\$144,153.57
2009 Sinking Fund	\$1,586,666.66
2018 Debt Retirement	\$57,274.99
2015 A Refunding	\$93,561.08
2015 B Refunding	\$99,936.93
Capital Projects Fund	\$330,755.38

Bills Payable in the following amounts:

Expenditures for June 2024	
General Fund	\$306,010.49
Food Service Fund	\$76,527.65
Activity Funds	\$23,384.31
Technology & Safety Millage Fund	\$49,174.14
Debt Funds	\$0.00
Capital Projects	\$0.00
Total Expenditures	\$455,096.59

- i. Motion by: Brian Byrnes
- ii. Supported by: Amber Cartwright
- iii. Questions or discussion:
- iv. Vote: 7 - 0

VII. Discussion Items:

1. Academic Planning Guide 2024-2025 Update
2. Hiring a new Substitute Teacher
3. Hiring Coaches
4. Hiring Ticket Takers
5. Speech Contract Addendum
6. Administrative Assistant Contract Addendum
7. HealthWest Memorandum of Understanding
8. Head Start Transportation Contract
9. MASB Delegate Assembly October 24th - Delegate and Alternate
10. Turf Design

11. Policy Updates - First Reading

2264 - Non-Discrimination, Anti-Harassment, and Non-Retaliation  
(including Title IX and Elliott-Larsen Civil Rights Act)

2266 - Title IX Sexual Harassment

VIII. Supervisor Reports – None

IX. Action Items: (recommended to and supported by the Superintendent)

1. Approve the Elementary, Secondary, Virtual and Student-Athlete Handbooks as presented July 15, 2024.

i. Motion by: Ranae Erickson

ii. Supported by: Amber Cartwright

iii. Questions or discussion:

iv. Vote: 7 - 0

2. Approve the 2024-2025 Updated Academic Planning Guide as presented on August 12, 2024.

i. Motion by: Brian Byrnes

ii. Supported by: Amber Cartwright

iii. Questions or discussion:

iv. Vote: 7 - 0

3. Approve the 2024-2025 Muskegon County Virtual Academy Course Catalog as presented July 15, 2024.

i. Motion by: Ranae Erickson

ii. Supported by: Amber Cartwright

iii. Questions or discussion:

iv. Vote: 7 - 0

4. Approve to hire John Crowell as a Substitute Teacher at the District's Daily Substitute Wage Schedule effective August 26, 2024 for days worked only, pending the results of his background check.
  - i. Motion by: Beth Barnard
  - ii. Supported by: Amber Cartwright
  - iii. Questions or discussion:
  - iv. Vote: 7 - 0
  
5. Approve the recommendation to hire the following 2024-2025 Fall and Winter Returning Coaches for the 2024-2025 Fall and Winter Athletic Seasons.

**Fall**

Tim Horenziak - Varsity Cross Country Coach  
Jessica Wagenmaker - Varsity Girls Golf Coach  
Tommy Moore - Varsity Football Head Coach  
Christian Slusser - Varsity Football Assistant Coach

**Winter**

BJ Jordan - Varsity Girls Head Basketball Coach  
Brian Normandin - Varsity Girls Assistant Basketball Coach  
Kaylie Piper - JV Girls Basketball Coach  
Josh Glick - Varsity Wrestling Coach  
Tommy Neff - Varsity Assistant Wrestling Coach  
Jessica Wagenmaker - Varsity Girls and Boys Bowling Coach

- i. Motion by: Brian Byrnes
- ii. Supported by: Amber Cartwright
- iii. Questions or discussion:
- iv. Vote: 7 - 0

6. Approve the recommendation to hire the following 2024-2025 Middle School Girls and Boys Basketball Coaches for the 2024-2025 Middle School Girls and Boys Basketball Seasons, pending the results of their background checks.

Art Williams - 8th Grade Girls Basketball Coach  
Dustin Wilson - 7th Grade Girls Basketball Coach  
Bryce Simnacher - 7th Grade Boys Basketball Coach

- i. Motion by: Ranae Erickson
- ii. Supported by: Amber Cartwright
- iii. Questions or discussion:
- iv. Vote: 7 - 0

7. Approve the recommendation to hire the following 2024-2025 Middle School Football Coaches for the 2024-2025 Middle School Football Season.

Erik Carlson - Middle School Football Head Coach  
Josh Glick - Middle School Football Assistant Coach

- i. Motion by: Amber Cartwright
- ii. Supported by: Brian Byrnes
- iii. Questions or discussion:
- iv. Vote: 7 - 0

8. Approve the recommendation to hire the following 2024-2025 JV and Varsity Football Coaches for the 2024-2025 JV and Varsity Football Season, pending the results of their background checks.

Bailey McKellips - JV Assistant Football Coach  
Bryce Simnacher - Varsity Football Assistant Coach

- i. Motion by: Brian Byrnes
- ii. Supported by: Amber Cartwright
- iii. Questions or discussion:
- iv. Vote: 7 - 0

9. Approve the recommendation to hire the following 2024-2025 JV and Varsity Volleyball Coaches for the 2024-2025 JV and Varsity Volleyball Season.

Paige Byrnes - JV Head Volleyball Coach  
Erin Byrnes - Varsity Volleyball Assistant Coach

- i. Motion by: Jack Vanderboegh
- ii. Supported by: Ranae Erickson
- iii. Questions or discussion:
- iv. Vote: 6 - 0 Brian Byrnes Abstained

10. Approve the recommendation to hire April Newell as the Sideline Cheer Coach for the 2024-2025 Competitive Cheer Season pending the results of her background check.

- i. Motion by: Ranae Erickson
- ii. Supported by: Amber Cartwright
- iii. Questions or discussion:
- iv. Vote: 7 - 0

11. Approve the recommendation to hire Rachel DeBeau as the Varsity Volleyball Coach for the 2024-2025 Varsity Volleyball season pending the results of her background check.

- i. Motion by: Ranae Erickson
- ii. Supported by: Brian Byrnes
- iii. Questions or discussion:
- iv. Vote: 7 - 0

12. Approve the recommendation to hire the following returning Athletic Event Workers for the 2024-2025 School Year.

Krystal Erickson  
Jeanie Mullins  
Heather Schulz  
Lisa Sundberg

- i. Motion by: Amber Cartwright
- ii. Supported by: Beth Barnard
- iii. Questions and discussion:
- iv. Vote: 7 - 0

13. Approve the Speech Therapist Contract Addendum for Moriah Williams for the term of July 1, 2024 through June 30, 2025.

- i. Motion by: Beth Barnard
- ii. Supported by: Brian Byrnes
- iii. Questions or discussion:
- iv. Vote: 7 - 0

14. Approve the Administrative Assistant Contract Addendum for Brandee Tanner for the term of August 12, 2024 through June 30, 2025.

- i. Motion by: Ranae Erickson
- ii. Supported by: Amber Cartwright
- iii. Questions or discussion:
- iv. Vote: 7 - 0

15. Approve the Memorandum of Understanding between the Holton Public Schools and HealthWest as presented.

- i. Motion by: Brian Byrnes
- ii. Supported by: Amber Cartwright
- iii. Questions and discussion:
- iv. Vote: 7 - 0

16. Approve the Head Start Transportation Contract between the MAISD and Holton Public Schools as presented.

- i. Motion by: Amber Cartwright
- ii. Supported by: Brian Byrnes
- iii. Questions and discussion:
- iv. Vote: 7 - 0

17. Approve to adopt the recommended Policy updates after the First Reading due to the effective date of the statutory changes affecting these policies as allowed in Board Policy 0131.1.

- i. Motion by: Brian Byrnes
- ii. Supported by: Amber Cartwright
- iii. Questions or discussion:
- iv. Vote: 7 - 0



18. Approve the First and Final Reading of Title IX and Anti-Harassment Policies to include the revisions to the following policies as presented.

2264 - Non-Discrimination, Anti-Harassment, and Non-Retaliation  
(including Title IX and Elliott-Larsen Civil Rights Act)

2266 - Title IX Sexual Harassment

i. Motion by: Amber Cartwright

ii. Supported by: Ranae Erickson

iii. Questions or discussion:

iv. Vote: 7 - 0

X. Announcements and Correspondence

1. Back to School Breakfast will be August 21st 7:45 am

2. The District Open House will be August 21st between 4:00 and 7:00.

XI. Board Comments

XII. Adjournment

1. Motion by: Sarah Hippler

2. Supported by: Brian Byrnes

3. Time: 6:59

4. Vote: 7 - 0