

Holton Public Schools Board of Education

August 25, 2025 – 6:00 PM

District Services Building

Minutes

- I. Call to Order at 6:00 by Board President Amy Brookhouse
 1. Pledge of Allegiance
- II. Roll Call - Jack Vanderboegh, Beth Frey, Andy O’Riley, Amy Brookhouse, Brian Byrnes, and Sarah Hippler. Absent - Amber Slater
- III. Approval of Agenda
 1. Motion by: Brian Byrnes
 2. Supported by: Andy O’Riley
 3. Questions or discussion:
 4. Vote: 6 - 0 - 1 Absent
- IV. Special Presentations / Superintendent Report
- V. Discussion Items
 1. Milk and Adult Meal Prices
 2. Hiring coaches
 3. Hiring Teachers
 4. Interim School Administrative Position
 5. Turf Replacement Update
 6. School Resource Officer - Memorandum of Agreement
 7. NEOLA Policy Update Vol 40, No1 - Second Reading
 - 0131.1 - Bylaws and Policies
 - 2264 - Non Discrimination, Anti-Harassment, and Non-Retaliation (Including Title IX and Elliot-Larsen Civil Rights Act)
 - 2266 - Title IX Sexual Harassment Policy
 - 2340 - February 2025 Revised Field and Other District-Sponsored Trips
 - 5320 - Immunization
 - 5330 - February 2025 Revised Use of Medications
 - 5330.01 - Epinephrine Auto-Injectors
 - 5350 - Student Suicide
 - 5460 - Graduation Requirements
 - 8320 - Personnel Files
 - 8510 - Wellness

8640 - Transportation for Field and Other District-Sponsored Trips

VI. Welcome and Public Comments

1. This is the time when members of the audience may address the Board of Education regarding any topic, including items on the agenda. We encourage you to express your concerns and ideas at this time; however, please limit your remarks to no more than three minutes. When addressing the Board of Education, please state your name and address.

VII. Consent Agenda Items (recommended to and supported by the Superintendent)

1. Approval of the August 11, 2025 Regular Meeting Minutes.
2. Acknowledge the resignation of Michelle McCormick as a School Counselor effective September 26, 2025.
 - i. Motion by: Sarah Hippler
 - ii. Supported by: Beth Frey
 - iii. Questions or discussion:
 - iv. Vote: 6 - 0 - 1 Absent

VIII. Supervisor Reports – None

IX. Action Items: (recommended to and supported by the Superintendent)

1. Approve Milk (\$0.75) and Adult Meal Prices (Breakfast \$3.25 – Lunch \$6.00) for the 2025-2026 school year.
 - i. Motion by: Brian Byrnes
 - ii. Supported by: Andy O'Riley
 - iii. Questions or discussion
 - iv. Vote: 6 - 0 - 1 Absent

2. Approve the recommendation to hire John Vold Middle School Cross Country Coach for the 2025-2026 Middle School Cross Country season.
 - i. Motion by: Brian Byrnes
 - ii. Supported by: Sarah Hippler
 - iii. Questions or discussion:
 - iv. Vote: 6 - 0 - 1 Absent
3. Approve the recommendation to hire Chad Kevern as a Varsity Assistant Football Coach for the 2025-2026 Varsity Football season pending the results of his background check.
 - i. Motion by: Andy O'Riley
 - ii. Supported by: Jack Vanderboegh
 - iii. Questions or discussion:
 - iv. Vote: 6 - 0 - 1 Absent
4. Approve the recommendation to hire Amy Younts as the Varsity Volleyball Assistant Coach for the 2025-2026 Varsity Volleyball season.
 - i. Motion by: Brian Byrnes
 - ii. Supported by: Andy O'Riley
 - iii. Questions or discussion:
 - iv. Vote: 6 - 0 - 1 Absent
5. Approve the recommendation to hire Matthew Callow as a Secondary Social Studies/History Teacher pending the results of his background check.
 - i. Motion by: Jack Vanderboegh
 - ii. Supported by: Sarah Hippler
 - iii. Questions or discussion:
 - iv. Vote: 6 - 0 - 1 Absent

6. Approve the recommendation to hire Jill Hansen-Aune as a Secondary Spanish Teacher pending the results of her background check.
 - i. Motion by: Brian Byrnea
 - ii. Supported by: Beth Frey
 - iii. Questions or discussion:
 - iv. Vote: 6 - 0 - 1 Absent
7. Approve the School Resource Officer Memorandum of Agreement between Muskegon County Sheriff's Office, Blue Lake Township, Cedar Creek Township and Holton Public Schools.
 - i. Motion by: Andy O'Riley
 - ii. Supported by: Brian Byrnes
 - iii. Questions or discussion:
 - iv. Vote: 6 - 0 - 1 Absent
8. Approve the Second Reading of NEOLA Policy Update to include the revisions to the following policies as presented.
 - 0131.1 - Bylaws and Policies
 - 2264 - Non Discrimination, Anti-Harassment, and Non-Retaliation (Including Title IX and Elliot-Larsen Civil Rights Act)
 - 2266 - Title IX Sexual Harassment Policy
 - 2340 - February 2025 Revised Field and Other District-Sponsored Trips
 - 5320 - Immunization
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- i. Motion by: Brian Byrnes
- ii. Supported by: Andy O'Riley
- iii. Questions or discussion:
- iv. Vote: 6 - 0 - 1 Absent

X. Announcements and Correspondence

XI. Board Comments

XII. Adjournment

- 1. Motion by: Sarah Hippler
- 2. Supported by: Brian Byrnes
- 3. Time: 6:29
- 4. Vote: 6 - 0 - 1 Absent