

**Holton Public Schools Board of Education**  
**August 26, 2019 – 7:00 PM**  
**District Services Building**  
**Minutes**

- I. Call to Order – by Amy Brookhouse at 7:00pm. Everyone recited the pledge of allegiance.
- II. Roll Call – Everyone present except Suzanne English.
- III. Approval of Agenda with amendment. Added #16 under discussion items, to Hiring Secondary Special Education Teacher. Also, add #15 to Approve to hire Jennifer Jackson, as a Secondary Special Education Teacher, effective August 26,2019, pending the results of her background check.
  1. Motion by: Amber Cartwright
  2. Supported by: Ranae Erickson
  3. Vote: 6-0-1 Absent
- IV. Special Presentations / Superintendent Reports
  1. Blueprint Mechanical Recognition
- V. Welcome and Public Comments
  1. This is the time when members of the audience may address the Board of Education regarding any topic, including items on the agenda. We encourage you to express your concerns and ideas at this time; however, please limit your remarks to no more than three minutes. When addressing the Board of Education, please state your name and address.
- VI. Consent Agenda Items (recommended to and supported by the Superintendent)
  1. Approval of the August 5, 2019 Regular Board Meeting minutes.
    - i. Motion by: Amber Cartwright
    - ii. Supported by: Ranae Erickson
    - iii. Questions and discussion: None
  4. Vote: Vote: 6-0-1 Absent
- VII. Discussion Items
  1. Empowered Kids
  2. Tuition Enrollment
  3. Edustaff Substitute Rates
  4. Hiring Coaches
  5. Hiring Secondary Science Teacher
  6. District Alarm System

7. Bond Update
8. Student-Athlete Handbook
9. Course Descriptions
10. MASB's 2019 Delegate Assembly – Certified by October 11<sup>th</sup>
11. Blueprint Institute Update
12. School Board Presence at September Township Board Meeting
13. Hackley Community Care – Memorandum of Understanding
14. Muskegon Promise Update
15. Milk and Adult Meal Prices

VIII. Supervisor Reports – None

IX. Action Items

1. Approve Empowered Kids to mentor referred students with parent consent as presented.
  - i. Motion by: Amber Cartwright
  - ii. Supported by: Jack Vanderbough
  - iii. Questions and discussion: None
5. Vote: Vote: 6-0-1 Absent
2. Approve the pay increase for Edustaff employees as presented.
  - i. Motion by: Ranae Erickson
  - ii. Supported by: Amber Cartwright
  - iii. Questions and discussion: None
  - iv. Vote: 6-0-1 Absent
3. Approve the recommendation to hire Joey Mason, as the Middle School Head Football Coach for the 2019-2020 Middle School Football Season.
  - i. Motion by: Jack Vanderbough
  - ii. Supported by: Ranae Erickson
  - iii. Questions and discussion: None
  - iv. Vote: 6-0-1 Absent
4. Approve the recommendation to hire Chris Bruggema, as the Middle School Eighth Grade Boys Basketball Coach for the 2019-2020 Middle School Boys Basketball Season.
  - i. Motion by: Jack Vanderbough

- ii. Supported by: Jayson Robins
  - iii. Questions and discussion: None
  - iv. Vote: 6-0-1 Absent
5. Approve the recommendation to hire Morgan Giddings, as the JV Girls Basketball Coach for the 2019-2020 JV Girls Basketball Season.
- i. Motion by: Brian Byrnes
  - ii. Supported by: Amber Cartwright
  - iii. Questions and discussion: None
  - iv. Vote: 6-0-1 Absent
6. Approve the recommendation to hire John Ribesky, as the Varsity Football Assistant Coach for the 2019-2020 Varsity Football Season.
- i. Motion by: Ranae Erickson
  - ii. Supported by: Amber Cartwright
  - iii. Questions and discussion: None
  - iv. Vote: 6-0-1 Absent
7. Approve the recommendation to hire John German as the JV Head Football Coach for the 2019-2020 JV Football Season.
- i. Motion by: Jack Vanderbough
  - ii. Supported by: Amber Cartwright
  - iii. Questions and discussion: None
  - iv. Vote: 6-0-1 Absent
8. Approve the recommendation to hire Tim Elmer as the JV Assistant Football Coach for the 2019-2020 Football Season.
- i. Motion by: Ranae Erickson
  - ii. Supported by: Amber Cartwright
  - iii. Questions and discussion: None
  - iv. Vote: 6-0-1 Absent

9. Approve the recommendation to hire Dean Witte as the JV Girls Volleyball Coach for the 2019-2020 JV Girls Volleyball Season.
  - i. Motion by: Amber Cartwright
  - ii. Supported by: Ranae Erickson
  - iii. Questions and discussion: None
  - iv. Vote: 6-0-1 Absent
10. Approve to hire Theodore Baker, as a Secondary Science Teacher, effective August 26, 2019, pending the results of his background check.
  - i. Motion by: Brian Byrnes
  - ii. Supported by: Jack Vanderbough
  - iii. Questions and discussion: None
  - iv. Vote: 6-0-1 Absent
11. Approve the Student-Athlete Handbook for the 2019-2020 school year as presented.
  - i. Motion by: Ranae Erickson
  - ii. Supported by: Jack Vanderbough
  - iii. Questions and discussion: None
  - iv. Vote: 6-0-1 Absent
12. Approve the Course Offerings Guide, which includes the Holton Virtual Academy, for Holton Public Schools for the 2019-2020 school year as presented.
  - i. Motion by: Amber Cartwright
  - ii. Supported by: Jayson Robins
  - iii. Questions and discussion: None
  - iv. Vote: 6-0-1 Absent

13. Approve Milk (\$0.75) and Adult Meal Prices (Breakfast \$2.35 – Lunch \$ 4.00) for the 2019-2020 school year as presented.
  - i. Motion by: Brian Byrnes
  - ii. Supported by: Amber Cartwright
  - iii. Questions and discussion: None
  - iv. Vote: 6-0-1 Absent
  
14. Approve the Second Reading of NEOLA Policy Update – Volume 33, Number 2 – to include the changes to the following policies as presented on August 5, 2019:
  - 0100 – Definitions
  - 0167.2 – Closed Session
  - 1422.01 – Drug-Free Workplace
  - 1430 – Leaves of Absence
  - 2210 – Curriculum Development
  - 2414 – Reproductive Health and Family Planning
  - 3120 – Employment of Professional Staff
  - 3120.04 – Employment of Substitutes
  - 3430 – Leaves of Absence
  - 4430 – Leaves of Absence
  - 5113.02 – School Choice Options Provided by Federal Law
  - 5200 – Attendance
  - 6321 – New School Construction, Renovation
  - 6325 – Procurement – Federal Grants/Funds
  - 6605 – Crowdfunding
  - 8400 – School Safety Information
  - 8402 – Emergency Operations Plan
  - 8500 – Food Services
  - i. Motion by: Brian Byrnes
  - ii. Supported by: Amber Cartwright
  - iii. Questions and discussion: None
  - iv. Vote: 6-0-1 Absent
  
15. Approve to hire Jennifer Jackson, as a Secondary Special Education Teacher, effective August 26, 2019, pending the results of her background check.
  - i. Motion by: Amber Cartwright
  - ii. Supported by: Ranae Erickson
  - iii. Questions and discussion: None

iv. Vote: 6-0-1 Absent

- X. Announcements and Correspondence
- XI. Board Comments
- XII. Approval to enter into Closed Session to discuss the District Emergency Response Plan as permitted under Section 8(a) of the Open Meetings Act.
  - 1. Motion by: Brian Byrnes
  - 2. Supported by: Amber Cartwright
  - 3. Time: 8:18
  - 4. Vote: 6-0-1 Absent
- XIII. Approval to return to Open Session
  - 1. Motion by: Brian Byrnes
  - 2. Supported by: Amber Cartwright
  - 3. Time: 8:42
  - 4. Vote: 6-0-1 Absent
- XIV. Adjournment
  - 1. Motion by: Brian Byrnes
  - 2. Supported by: Jayson Robins
  - 3. Time: 8:43
  - 4. Vote: 6-0-1 Absent