



## ***Schoolwide Matrix 2020-2021 with COVID-19 Safety Protocols***

Location	Respect	Effort	Dependability
<b>Hallways</b> Voice Level 3	Keep hands, feet and objects to self.  Allow students in classrooms to learn.  Use appropriate language.	Wear your face covering.  Walk on the right side.  Maintain 6 feet of social distancing.	Spend as little time in halls as possible.  Get your materials and go.  Use hand sanitizing stations.
<b>Office</b> Voice Level 2	Say "Please" and "Thank you."  Ask for assistance politely.	Wear your face covering.  Maintain 6 feet of social distancing while waiting your turn.  Be in control of your actions.	Follow directions given by office staff.  Have a pass.
<b>Bathrooms</b> Voice Level 3	Maintain privacy - only one student in the bathroom at a time.  Be as quick as you are able to be.	Wear your face covering.  Wash hands for twenty seconds when you are done.  Go. Flush. Wash. Leave	Stay on task.  Dispose of trash properly.
<b>Classrooms</b>	Follow adult given directions and classroom rules.  Keep hands, feet and objects to self.  Use kind words and actions.	Wear your face covering.  Maintain 6 feet of social distancing whenever possible.  Be positive and do your best.	Be on time and prepared.  Wash hands for twenty seconds every 2-3 hours.  Cough and sneeze into your elbow or a tissue.
<b>Sporting Events</b>	Be respectful of others: fans, players and adults.  Clean up after yourself.	Wear face covering whenever directed.  Maintain 6 feet of social distancing.  Be engaged and have fun.	Cheer for your team.  Follow school rules.

<p><b>Cafeteria</b> Voice Level 3</p>	<p>Join the end of the line.</p> <p>Say "Please" and "Thank you."</p> <p>Keep hands, feet and objects to self.</p>	<p>Wear your face covering when not eating.</p> <p>Maintain 6 feet of social distancing.</p> <p>Wash hands for twenty seconds before and after lunch.</p>	<p>Have your card/account number/cash ready.</p> <p>Use school appropriate language and behavior.</p> <p>Make sure area is clean before leaving</p>
<p><b>Bus</b> Voice Level 3</p>	<p>Keep hands, feet and objects to self.</p> <p>Use kind words and actions.</p>	<p>Get a ride to school if possible.</p> <p>Wear your face covering at all times.</p> <p>Maintain 6 feet of social distancing whenever possible.</p>	<p>Be on time and stay seated.</p> <p>Make sure your area is clean before leaving.</p> <p>Remember to wash or dispose of your mask when you get home.</p>
<p><b>Field Trips</b></p>	<p>Keep hands, feet and objects to self.</p> <p>Use kind words and actions.</p>	<p>Wear your face covering whenever directed.</p> <p>Maintain 6 feet of social distancing whenever possible.</p> <p>Return permission slips promptly.</p>	<p>Be on time.</p> <p>Stay with your group.</p> <p>Be a positive representative of Holton Public Schools.</p>
<p><b>After School Tutorial</b></p>	<p>Follow adult given directions and classroom rules.</p> <p>Be respectful of younger children on the second bus.</p>	<p>Wear face covering whenever directed.</p> <p>Maintain 6 feet of social distancing whenever possible.</p> <p>Focus on school work.</p>	<p>Be on time.</p> <p>Follow school expectations.</p> <p>Be where you are supposed to be.</p>