| | Date / Time | Date / Time | Date / Time | Date / Time | Date / Time |
|--------------------------------|------------------------|--|--|----------------------|--|
| | 1021146 | 74 HPG 12 19 19 19 19 19 19 19 19 19 19 19 19 19 | s# mar | ** _ ** *## | District Control of the Control of t |
| ETHERN THE WHITE WHICH | | | | | |
| Fire | October 15 @ 2:00 PM | November 17 @ 2:00 PM | April 14 @ 10:30 AM | April 28 @ 2:10 PM | May 25 @ 2:10 PM |
| Severe Weather | October 1 @ 1:45 PM | March 2 @ 2:00 PM | | | |
| Lock Down/Shelter in Place | October 16 @ 10:00 AM | December 11 @ 2:00 PM | April 15 @ 10:00 AM | | |
| AED/Cardiac Emergency Response | November 6 @ 2:05 PM | | | | |
| Wilkies Dummak Adjoin | | | | | |
| Fire | October 15 @ 1:59 PM | November 16 @ 2:00 PM | April 14 @ 10:00 AM | May 26 @ 9:28 AM | June 2 @ 1:22 PM |
| Severe Weather | October 1 @ 3:02 PM | March 7 @ 2:04 PM | | | |
| Lock Down/Shelter in Place | October 16 @ 1:30 PM | December 11 @ 2:01 PM | April 15 @ 10:15 AM | | |
| AED/Cardiac Emergency Response | May 25 @ 1:00 PM | | | | |
| Belief Virial Avadelix 3,000 | | | Position and Property of the Control | | |
| Fire | September 22 @ 9:35 AM | October 15 @ 2:00 PM | November 16 @ 2:00 PM | Janaury 13 @ 2:00 PM | April 11 @ 10:20 AM |
| Severe Weather | October 1 @ 2:00 PM | March 4 @ 2:00 PM | | | |
| Lock Down/Shelter in Place | October 16 @ 10:00 AM | December 11 @ 2:05 PM | April 15 @ 9:40 AM | | |
| AED/Cardiac Emergency Response | November 6 @ 2:15 PM | | | | |

Please note:

At least 1 of the above performed duils is required to occur during a funch or recess period or at another time when a significant number of the students are gathered but not in the classroom. Schools shall not conduct a drill at a time that would interfere with the conducting of a state mandated assessment. ** A lockdown/shelter in place drill conducted shall include security measures that are appropriate to an emergency such as the release of a hazardous material or the presence of a potentially dangerous individual on or near the premises.

Fire Drills: Minimum of 5 required - at least 3 by December 1, at least 2 after December 1

Severe Weather Drill: Minimum of 2 required; 1 in

Severe Weather Drill: Munum March

AED/Cardiac Emergency Response Drill - Also, must have training plan for AED use and CPR if building houses grades 9-12. Lock Down/Shelter in Place Drill: Minimum of 2 required - at least 1 by December 1, at least 1 after January 1

Jose | Carried | 06/06/2016

Drills may not conflict with assessment schedule.

Drills on April 15, 2016 were conducted and coordinated with Hugh Welsh - Michigan State Police, Art Stevens - Holton Township Fire Department, Mark Hawk - Holton Township Fire Department while emergency response officials were on site.



Holton Public Schools "Rooted in Community, Reaching for Excellence"

Elementary Office – (231) 821-1825 • Middle School Office – (231) 821-1775 High School Office – (231) 821-1725 • Athletic Office – (231) 821-1742

Emergency Preparedness Drill Documentation Forms

2015 - 2016 School Year

Holton Middle School / Holton High School





| Name of Reporting School (Check One): | |
|---|--|
| ☑ Holton High School / Holton Middle School | ☐ Holton Elementary School |
| ☐ Holton Virtual Academy | |
| • | |
| Type of Drill (Check One): | |
| ☐ Fire Drill (5 required) | ☐ Tornado Drill (2 required) |
| ☐ Lock Down / Shelter in Place (3 required) | ☐ Medical Emergency Response (1 required) |
| | |
| Drill was Coordinated with (Check all that apply) | - Individual(s) need not be present for drill: |
| ☐ Emergency Management Coordinator – Name an | |
| □Law Enforcement Official – Name and Title: | |
| ☐ Fire Department / Emergency Responder Official | - Name and Title: |
| | |
| | |
| Date of Drill: <u>10/1/2015</u> | Time of Drill: 1:45PM |
| Date of Drill: 10/1/2015 Time to Evacuate / Shelter / Secure Building: 4 Mir. | |
| | |
| Time to Evacuate / Shelter / Secure Building: 4 Mir | outes Drill Number: <u>1</u> |
| Time to Evacuate / Shelter / Secure Building: 4 Mir Total Participants: <u>220</u> Name and Title of Person(s) Conducting Drill: Adar Supervisor | nutes Drill Number: <u>1</u> n Bayne, Principal and Luke Tyers, Behavior |
| Time to Evacuate / Shelter / Secure Building: 4 Mir Total Participants: <u>220</u> Name and Title of Person(s) Conducting Drill: Adar Supervisor Remarks: | nutes Drill Number: <u>1</u> n Bayne, Principal and Luke Tyers, Behavior |
| Time to Evacuate / Shelter / Secure Building: 4 Mir Total Participants: <u>220</u> Name and Title of Person(s) Conducting Drill: Adar Supervisor Remarks: | nutes Drill Number: <u>1</u> n Bayne, Principal and Luke Tyers, Behavior |
| Time to Evacuate / Shelter / Secure Building: 4 Mir Total Participants: <u>220</u> Name and Title of Person(s) Conducting Drill: Adar Supervisor Remarks: | nutes Drill Number: <u>1</u> n Bayne, Principal and Luke Tyers, Behavior |
| Time to Evacuate / Shelter / Secure Building: 4 Mir Total Participants: <u>220</u> Name and Title of Person(s) Conducting Drill: Adar Supervisor Remarks: | nutes Drill Number: <u>1</u> n Bayne, Principal and Luke Tyers, Behavior |



OCT 1 8 2015

School Emergency Preparedness Drills Documentation Forms

| Name of Reporting School (Check One): ☑ Holton High School / Holton Middle School ☐ Holton Virtual Academy | ☐ Holton Elementary School |
|--|--|
| Type of Drill (Check One): ☐ Fire Drill (5 required) ☐ Lock Down / Shelter in Place (3 required) | ☐ Tornado Drill (2 required) ☐ Medical Emergency Response (1 required) |
| <u>Drill was Coordinated with (Check all that apply)</u> — Emergency Management Coordinator – Name and | |
| □Law Enforcement Official – Name and Title: | |
| \square Fire Department / Emergency Responder Official | – Name and Title: |
| Date of Drill: 10/15/2015 Time to Evacuate / Shelter / Secure Building: 4 Min | Time of Drill: 2:00PM |
| Total Participants: 416 | Drill Number: 2 |
| Name and Title of Person(s) Conducting Drill: Adam Supervisor Remarks: | n Bayne, Principal and Luke Tyers, Behavior |
| Students and staff exited the building quickly and appropria | ately. |
| Signature of Emergency Drill Coordinator: | Jame Lucas Syles |



OCT 1 6 201



School Emergency Preparedness Drills Documentation Forms

| Name of Reporting School (Check One): ☑ Holton High School / Holton Middle School ☐ Holton Virtual Academy | ☐ Holton Elementary School |
|--|---|
| Type of Drill (Check One): | |
| ☐ Fire Drill (5 required) | □ Tornado Drill (2 required) |
| ☑ Lock Down / Shelter in Place (3 required) | ☐ Medical Emergency Response (I required) |
| Drill was Coordinated with (Check all that apply) - □ Emergency Management Coordinator – Name and □Law Enforcement Official – Name and Title: □ Fire Department / Emergency Responder Official | 1 Title: |
| | |
| Date of Drill: <u>10/16/2015</u> | Time of Drill: 10:00AM |
| Time to Evacuate / Shelter / Secure Building: 4 Min | utes |
| Total Participants: 435 | Drill Number: 3 |
| Name and Title of Person(s) Conducting Drill: Adam Supervisor Remarks: | n Bayne, Principal and Luke Tyers, Behavior |
| Students and staff secured the building quickly. This dractivities could occur. | ill was a "shelter in place" and normal classroom |
| | |
| Signature of Emergency Drill Coordinator: | ne Juan yer |



NOV 0 6 2015



School Emergency Preparedness Drills Documentation Forms

| Name of Reporting School (Check One): | • |
|--|--|
| ☑ Holton High School / Holton Middle School | ☐ Holton Elementary School |
| ☐ Holton Virtual Academy | |
| | |
| Type of Drill (Check One): | |
| ☐ Fire Drill (5 required) | □ Tornado Drill (2 required) |
| ☐ Lock Down / Shelter in Place (3 required) | ☑ Medical Emergency Response (1 required) |
| | |
| Drill was Coordinated with (Check all that apply) | - Individual(s) need not be present for drill: |
| ☐ Emergency Management Coordinator – Name ar | |
| □Law Enforcement Official – Name and Title: | |
| ☐ Fire Department / Emergency Responder Officia | |
| The Department / Dimergency responder Cined | |
| · | |
| D . CD '11 11 // /001 F | title of the state |
| Date of Drill: <u>11/6/2015</u> | Time of Drill: 2:05PM |
| Date of Drill: 11/6/2015 Time to Evacuate / Shelter / Secure Building: 5 Mi | |
| | nutes |
| Time to Evacuate / Shelter / Secure Building: 5 Mi | nutes 1 administrator) Drill Number: 4 |
| Time to Evacuate / Shelter / Secure Building: 5 Mi Total Participants: 4 (3 members of the MERT and Name and Title of Person(s) Conducting Drill: Ada Remarks: Medical Emergency Response Team appropriately resp | nutes 1 administrator) Drill Number: 4 m Bayne, Principal onded to a cardiac emergency. Orders for 911 and |
| Time to Evacuate / Shelter / Secure Building: 5 Mi Total Participants: 4 (3 members of the MERT and Name and Title of Person(s) Conducting Drill: Ada Remarks: | nutes 1 administrator) Drill Number: 4 m Bayne, Principal onded to a cardiac emergency. Orders for 911 and |
| Time to Evacuate / Shelter / Secure Building: 5 Mi Total Participants: 4 (3 members of the MERT and Name and Title of Person(s) Conducting Drill: Ada Remarks: Medical Emergency Response Team appropriately resp | nutes 1 administrator) Drill Number: 4 m Bayne, Principal onded to a cardiac emergency. Orders for 911 and |
| Time to Evacuate / Shelter / Secure Building: 5 Mi Total Participants: 4 (3 members of the MERT and Name and Title of Person(s) Conducting Drill: Ada Remarks: Medical Emergency Response Team appropriately resp | nutes 1 administrator) Drill Number: 4 m Bayne, Principal onded to a cardiac emergency. Orders for 911 and |
| Time to Evacuate / Shelter / Secure Building: 5 Mi Total Participants: 4 (3 members of the MERT and Name and Title of Person(s) Conducting Drill: Ada Remarks: Medical Emergency Response Team appropriately resp acquisition of the AED were immediate. Chest compressi | nutes 1 administrator) Drill Number: 4 m Bayne, Principal onded to a cardiac emergency. Orders for 911 and |
| Time to Evacuate / Shelter / Secure Building: 5 Mi Total Participants: 4 (3 members of the MERT and Name and Title of Person(s) Conducting Drill: Ada Remarks: Medical Emergency Response Team appropriately resp | nutes 1 administrator) Drill Number: 4 m Bayne, Principal onded to a cardiac emergency. Orders for 911 and |
| Time to Evacuate / Shelter / Secure Building: 5 Mi Total Participants: 4 (3 members of the MERT and Name and Title of Person(s) Conducting Drill: Ada Remarks: Medical Emergency Response Team appropriately resp acquisition of the AED were immediate. Chest compressi | nutes 1 administrator) Drill Number: 4 m Bayne, Principal onded to a cardiac emergency. Orders for 911 and |



NOV 2 4 2015

School Emergency Preparedness Drills Documentation Forms



| Name of Reporting School (Check One): ☑ Holton High School / Holton Middle School | ☐ Holton Elementary School |
|---|---|
| ☐ Holton Virtual Academy | - |
| | |
| Type of Drill (Check One): | |
| ☑ Fire Drill (5 required) | ☐ Tornado Drill (2 required) |
| ☐ Lock Down / Shelter in Place (3 required) | ☐ Medical Emergency Response (1 required) |
| | |
| Drill was Coordinated with (Check all that apply) - | -Individual(s) need not be present for drill: |
| ☐ Emergency Management Coordinator - Name and | |
| □Law Enforcement Official – Name and Title: | |
| ☐ Fire Department / Emergency Responder Official | -Name and Title: |
| | |
| Date of Drill: <u>11/17/2015</u> | Time of Drill: 2:00PM |
| | |
| Time to Evacuate / Shelter / Secure Building: 4 Min | utes |
| Time to Evacuate / Shelter / Secure Building: 4 Min Total Participants: 408 | utes Drill Number: <u>5</u> |
| | Drill Number: <u>5</u> |
| Total Participants: <u>408</u> Name and Title of Person(s) Conducting Drill: Adar Supervisor | Drill Number: <u>5</u> n Bayne, Principal and Luke Tyers, Behavior |
| Total Participants: <u>408</u> Name and Title of Person(s) Conducting Drill: Adar Supervisor Remarks: | Drill Number: <u>5</u> n Bayne, Principal and Luke Tyers, Behavior |
| Total Participants: <u>408</u> Name and Title of Person(s) Conducting Drill: Adar Supervisor Remarks: | Drill Number: <u>5</u> n Bayne, Principal and Luke Tyers, Behavior |
| Total Participants: <u>408</u> Name and Title of Person(s) Conducting Drill: Adar Supervisor Remarks: | Drill Number: <u>5</u> n Bayne, Principal and Luke Tyers, Behavior |



DEC 1 5 2015

School Emergency Preparedness Drills Documentation Forms

| Name of Reporting School (Check One): | |
|---|---|
| ⊠ Holton High School / Holton Middle School | ☐ Holton Elementary School |
| ☐ Holton Virtual Academy | |
| | |
| Type of Drill (Check One): | |
| ☐ Fire Drill (5 required) | ☐ Tornado Drill (2 required) |
| ☑ Lock Down / Shelter in Place (3 required) | ☐ Medical Emergency Response (1 required) |
| | |
| Drill was Coordinated with (Check all that apply) - | - Individual(s) need not be present for drill: |
| ☐ Emergency Management Coordinator – Name and | |
| □Law Enforcement Official – Name and Title: | |
| ☐ Fire Department / Emergency Responder Official | -Name and Title: |
| | |
| Date of Drill: <u>12/11/2015</u> | Time of Drill: 2:00PM |
| Time to Evacuate / Shelter / Secure Building: 3 Min | utes |
| Total Participants: 376 | Drill Number: 6 |
| Name and Title of Person(s) Conducting Drill: Adam Supervisor Remarks: | n Bayne, Principal and Luke Tyers, Behavior |
| This was an internal threat lockdown. Staff and students so to students from the hallway. One room could be heard fr drill expectations. Overall the building was secured quickly | om the hallway. Staff and students were reminded of |
| Signature of Emergency Drill Coordinator: | Zayne |





School Emergency Preparedness Drills Documentation Forms

| Name of Reporting School (Check One): | |
|--|---|
| ⊠ Holton High School / Holton Middle School | ☐ Holton Elementary School |
| ☐ Holton Virtual Academy | |
| | |
| Type of Drill (Check One): | |
| ☐ Fire Drill (5 required) | ☑ Tornado Drill (2 required) |
| □ Lock Down / Shelter in Place (3 required) | ☐ Medical Emergency Response (1 required) |
| | |
| Drill was Coordinated with (Check all that apply) - | -Individual(s) need not be present for drill: |
| ☐ Emergency Management Coordinator – Name and | I Title: |
| □Law Enforcement Official – Name and Title: | |
| \Box Fire Department / Emergency Responder Official | – Name and Title: |
| | |
| Date of Drill: <u>3/2/2016</u> | Time of Drill: 2:00PM |
| Time to Evacuate / Shelter / Secure Building: 4 Min | utes |
| Total Participants: 403 | Drill Number: 2 |
| Name and Title of Person(s) Conducting Drill: Adam Supervisor Remarks: | n Bayne, Principal and Luke Tyers, Behavior |
| Students and staff reported to their severe weather locations | quickly and efficiently. |
| | |
| | |
| | |
| | |
| Signature of Emergency Drill Coordinator: AN X | anne |
| Signature of Emergency Drill Coordinator: | ayul |



APR 1 5 2016

SIY

School Emergency Preparedness Drills Documentation Forms

| Name of Reporting School (Check One): ☑ Holton High School / Holton Middle School | ☐ Holton Elementary School |
|--|---|
| ☐ Holton Virtual Academy | |
| | |
| Type of Drill (Check One): | |
| ☑ Fire Drill (5 required) | ☐ Tornado Drill (2 required) |
| □ Lock Down / Shelter in Place (3 required) | ☐ Medical Emergency Response (1 required) |
| | |
| Drill was Coordinated with (Check all that apply) | |
| ☐ Emergency Management Coordinator – Name an | d Title: |
| □Law Enforcement Official – Name and Title: | |
| ☐ Fire Department / Emergency Responder Officia | l – Name and Title: |
| | , |
| | |
| Date of Drill: 4/14/2016 | Time of Drill: 10:30AM |
| Date of Drill: 4/14/2016 Time to Evacuate / Shelter / Secure Building: 4 Min | |
| | |
| Time to Evacuate / Shelter / Secure Building: 4 Min | nutes Drill Number: 4 |
| Time to Evacuate / Shelter / Secure Building: 4 Min Total Participants: <u>424</u> Name and Title of Person(s) Conducting Drill: Ada Supervisor | nutes Drill Number: <u>4</u> m Bayne, Principal and Luke Tyers, Behavior |
| Time to Evacuate / Shelter / Secure Building: 4 Mir Total Participants: <u>424</u> Name and Title of Person(s) Conducting Drill: Ada Supervisor Remarks: | nutes Drill Number: <u>4</u> m Bayne, Principal and Luke Tyers, Behavior |
| Time to Evacuate / Shelter / Secure Building: 4 Mir Total Participants: <u>424</u> Name and Title of Person(s) Conducting Drill: Ada Supervisor Remarks: | nutes Drill Number: <u>4</u> m Bayne, Principal and Luke Tyers, Behavior |
| Time to Evacuate / Shelter / Secure Building: 4 Mir Total Participants: <u>424</u> Name and Title of Person(s) Conducting Drill: Ada Supervisor Remarks: | nutes Drill Number: <u>4</u> m Bayne, Principal and Luke Tyers, Behavior |
| Time to Evacuate / Shelter / Secure Building: 4 Mir Total Participants: <u>424</u> Name and Title of Person(s) Conducting Drill: Ada Supervisor Remarks: | nutes Drill Number: <u>4</u> m Bayne, Principal and Luke Tyers, Behavior |



APR 1 5 2016

School Emergency Preparedness Drills Documentation Forms



| ☐ Holton Elementary School |
|---|
| |
| |
| |
| ☐ Tornado Drill (2 required) |
| ☐ Medical Emergency Response (1 required) |
| y) – Individual(s) need not be present for drill: and Title: Art Stevens, Fire Chief |
| ugh Welsh, Michigan State Police |
| cial – Name and Title: Marc Hawk |
| |
| Time of Drill: 10:00AM |
| Minutes |
| Drill Number: 3 |
| dam Bayne, Principal and Luke Tyers, Behavior |
| |
| |
| |
| |
| Same |
| |



APR 2 8 2016

School Emergency Preparedness Drills Documentation Forms



| Name of Reporting School (Check One): | |
|---|---|
| ⊠ Holton High School / Holton Middle School | ☐ Holton Elementary School |
| ☐ Holton Virtual Academy | |
| | |
| Type of Drill (Check One): | |
| ⊠ Fire Drill (5 required) | ☐ Tornado Drill (2 required) |
| ☐ Lock Down / Shelter in Place (3 required) | ☐ Medical Emergency Response (1 required) |
| <u>Drill was Coordinated with</u> (Check all that apply) ☐ Emergency Management Coordinator – Name are | * |
| □Law Enforcement Official – Name and Title: | |
| ☐ Fire Department / Emergency Responder Officia | ıl – Name and Title: |
| | |
| Date of Drill: <u>4/28/2016</u> | Time of Drill: 2:10PM |
| Time to Evacuate / Shelter / Secure Building: 3 Mi | nutes |
| Total Participants: 383 | Drill Number: 4 |
| Name and Title of Person(s) Conducting Drill: Ada Supervisor Remarks: | m Bayne, Principal and Luke Tyers, Behavior |
| Students and staff exited the building quickly and appropriate | riately. |
| | |
| | |
| | |
| <u>()</u> | |
| Signature of Emergency Drill Coordinator: | 3A e |



MAY 26 2016

School Emergency Preparedness Drills Documentation Forms

| Name of Reporting School (Check One): ⊠ Holton High School / Holton Middle School □ Holton Virtual Academy | ☐ Holton Elementary School |
|--|---|
| Type of Drill (Check One): ☑ Fire Drill (5 required) | ☐ Tornado Drill (2 required) |
| ☐ Lock Down / Shelter in Place (3 required) | ☐ Medical Emergency Response (1 required) |
| Drill was Coordinated with (Check all that apply) - □ Emergency Management Coordinator - Name and □Law Enforcement Official - Name and Title: □ Fire Department / Emergency Responder Official | d Title: |
| | |
| Date of Drill: <u>5/25/2016</u> | Time of Drill: 2:10PM |
| | |
| Time to Evacuate / Shelter / Secure Building: 4 Mir | nutes |
| Time to Evacuate / Shelter / Secure Building: 4 Mir Total Participants: 384 | nutes Drill Number: 11 |
| | Drill Number: 11 |
| Total Participants: 384 Name and Title of Person(s) Conducting Drill: Adam | Drill Number: <u>11</u> n Bayne, Principal |
| Total Participants: 384 Name and Title of Person(s) Conducting Drill: Adam Remarks: | Drill Number: <u>11</u> n Bayne, Principal |
| Total Participants: 384 Name and Title of Person(s) Conducting Drill: Adam Remarks: | Drill Number: <u>11</u> n Bayne, Principal |
| Total Participants: 384 Name and Title of Person(s) Conducting Drill: Adam Remarks: | Drill Number: <u>11</u> n Bayne, Principal |



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Emergency Preparedness Drill Documentation Forms

2015 – 2016 School Year

Holton Virtual Academy / District Services Building





| Name of Reporting School (Check One): ☐ Holton High School / Holton Middle School | ☐ Holton Elementary School |
|---|---|
| ☑ Holton Virtual Academy | |
| | |
| Type of Drill (Check One): ☑ Fire Drill (5 required) | □ Tornado Drill (2 required) |
| ` • ' | · - |
| ☐ Lock Down / Shelter in Place (3 required) | ☐ Medical Emergency Response (1 required) |
| <u>Drill was Coordinated with</u> (Check all that apply) ☐ Emergency Management Coordinator – Name an | |
| □Law Enforcement Official - Name and Title: | |
| ☐ Fire Department / Emergency Responder Official | – Name and Title: |
| | |
| | |
| Date of Drill: <u>9/22/2015</u> | Time of Drill: 9:35am |
| Date of Drill: 9/22/2015 Time to Evacuate / Shelter / Secure Building: appro | |
| | |
| Time to Evacuate / Shelter / Secure Building: appro | Drill Number: 1 of 5 |
| Time to Evacuate / Shelter / Secure Building: approximates Total Participants: 10 Name and Title of Person(s) Conducting Drill: Tight | Drill Number: 1 of 5 te Carter – Virtual Academy Director quick, safe, and orderly fashion. All rooms and |
| Time to Evacuate / Shelter / Secure Building: approximates Total Participants: 10 Name and Title of Person(s) Conducting Drill: Tigh.Remarks: Students executed the drill without any problems in a | Drill Number: 1 of 5 te Carter – Virtual Academy Director quick, safe, and orderly fashion. All rooms and |





| Name of Reporting School (Check One): | |
|---|--|
| \square Holton High School / Holton Middle School | ☐ Holton Elementary School |
| ☑ Holton Virtual Academy | |
| | |
| Type of Drill (Check One): | |
| ☐ Fire Drill (5 required) | ☑ Tornado Drill (2 required) |
| ☐ Lock Down / Shelter in Place (3 required) | ☐ Medical Emergency Response (1 required) |
| | |
| <u>Drill was Coordinated with</u> (Check all that apply) ☐ Emergency Management Coordinator – Name and | |
| □Law Enforcement Official – Name and Title: | |
| | |
| ☐ Fire Department / Emergency Responder Official | – Name and Title: |
| ☐ Fire Department / Emergency Responder Official | – Name and Title: |
| ☐ Fire Department / Emergency Responder Official Date of Drill: 10/1/2014 | Time of Drill: 2:00 pm |
| | Time of Drill: 2:00 pm |
| Date of Drill: <u>10/1/2014</u> | Time of Drill: 2:00 pm |
| Date of Drill: 10/1/2014 Time to Evacuate / Shelter / Secure Building: appro | Time of Drill: 2:00 pm oximately 1 minute Drill Number: 1 of 2 |
| Date of Drill: 10/1/2014 Time to Evacuate / Shelter / Secure Building: appro Total Participants: 8 Name and Title of Person(s) Conducting Drill: Tigh | Time of Drill: 2:00 pm Drill Number: 1 of 2 De Carter – Virtual Academy Director cleared and all people were accounted for in our |
| Date of Drill: 10/1/2014 Time to Evacuate / Shelter / Secure Building: appro Total Participants: 8 Name and Title of Person(s) Conducting Drill: Tigh Remarks: Students executed the drill perfectly. All rooms were | Time of Drill: 2:00 pm Drill Number: 1 of 2 De Carter – Virtual Academy Director cleared and all people were accounted for in our |

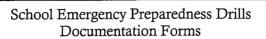


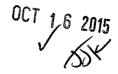




| Name of Reporting School (Check One): ☐ Holton High School / Holton Middle School | ☐ Holton Elementary School |
|---|--|
| ☑ Holton Virtual Academy | |
| | |
| Type of Drill (Check One): | |
| ☑ Fire Drill (5 required) | ☐ Tornado Drill (2 required) |
| ☐ Lock Down / Shelter in Place (3 required) | ☐ Medical Emergency Response (1 required) |
| | |
| Drill was Coordinated with (Check all that apply) | - Individual(s) need not be present for drill: |
| ☐ Emergency Management Coordinator – Name ar | nd Title: |
| □Law Enforcement Official – Name and Title: | |
| ☐ Fire Department / Emergency Responder Officia | ıl – Name and Title: |
| A A A A A A A A A A A A A A A A A A A | |
| Date of Drill: <u>10/15/2015</u> | Time of Drill: 2:00 pm |
| Time to Evacuate / Shelter / Secure Building: appr | oximately 1 minute |
| Total Participants: 8 | Drill Number: 2 of 5 |
| Name and Title of Person(s) Conducting Drill: <u>Tigl</u> Remarks: | he Carter – Virtual Academy Director |
| Students executed the drill without any problems in a restrooms were cleared and all people were accounte | |
| | |
| | |
| Signature of Emergency Drill Coordinator: | ight Cart |







| Name of Reporting School (Check One): | [] II-14 P14 C-11 |
|---|--|
| ☐ Holton High School / Holton Middle School | ☐ Holton Elementary School |
| ☐ Holton Virtual Academy ☐ Holton Virtual Academy | |
| | |
| Type of Drill (Check One): | |
| ☐ Fire Drill (5 required) | ☐ Tornado Drill (2 required) |
| ☑ Lock Down / Shelter in Place (3 required) | ☐ Medical Emergency Response (1 required) |
| Drill was Coordinated with (Check all that apply) - | - Individual(s) need not be present for drill: |
| ☐ Emergency Management Coordinator – Name and | |
| □Law Enforcement Official – Name and Title: | |
| ☐ Fire Department / Emergency Responder Official | – Name and Title: |
| | |
| Date of Drill: <u>10/16/2015</u> | Time of Drill: 10:00 am |
| Time to Evacuate / Shelter / Secure Building: appro | ximately 1 minute, slightly less |
| Total Participants: 12 | Drill Number: 1 of 3 |
| Name and Title of Person(s) Conducting Drill: <u>Tight</u> Remarks: | e Carter – Virtual Academy Director |
| Once the shelter in place was announced I quickly informe shades as I pulled the locked door shut. The students the remained quiet for the duration of the drill. | |
| Signature of Emergency Drill Coordinator: | The Conf |



NOV 0 6 2015

School Emergency Preparedness Drills Documentation Forms

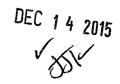
| Name of Reporting School (Check One): ☐ Holton High School / Holton Middle School | ☐ Holton Elementary School |
|---|---|
| ☐ Holton Virtual Academy | · |
| | |
| Type of Drill (Check One): | |
| ☐ Fire Drill (5 required) | ☐ Tornado Drill (2 required) |
| ☐ Lock Down / Shelter in Place (3 required) | ☑ Medical Emergency Response (1 required) |
| | |
| Drill was Coordinated with (Check all that apply) | - Individual(s) need not be present for drill: |
| ☐ Emergency Management Coordinator – Name as | ad Title: |
| □Law Enforcement Official – Name and Title: | |
| ☐ Fire Department / Emergency Responder Officia | ıl – Name and Title: |
| | |
| | |
| Date of Drill: <u>11/6/2015</u> | Time of Drill: 2:15pm |
| Date of Drill: 11/6/2015 Time to Evacuate / Shelter / Secure Building: respectively. | - |
| | - |
| Time to Evacuate / Shelter / Secure Building: resp. | Onse time of approximately 45 seconds Drill Number: 1 of 1 |
| Time to Evacuate / Shelter / Secure Building: responsible Total Participants: 8 Name and Title of Person(s) Conducting Drill: Tigl | Onse time of approximately 45 seconds Drill Number: 1 of 1 The Carter – Virtual Academy Director The drill brought good conversation about |
| Time to Evacuate / Shelter / Secure Building: respondent of Participants: 8 Name and Title of Person(s) Conducting Drill: Tight Remarks: The drill was conducted in a quick and efficient manner different scenarios and responsibilities of personnel in | Onse time of approximately 45 seconds Drill Number: 1 of 1 The Carter – Virtual Academy Director The drill brought good conversation about |





| Name of Reporting School (Check One): ☐ Holton High School / Holton Middle School | ☐ Holton Elementary School | |
|---|--|--|
| ☑ Holton Virtual Academy | | |
| I I I I I I I I I I I I I I I I I I I | | |
| Type of Drill (Check One): | | |
| ☐ Fire Drill (5 required) | ☐ Tornado Drill (2 required) | |
| ☐ Lock Down / Shelter in Place (3 required) | ☐ Medical Emergency Response (1 required) | |
| • | | |
| <u>Drill was Coordinated with</u> (Check all that apply) – Individual(s) need not be present for drill: □ Emergency Management Coordinator – Name and Title: | | |
| □Law Enforcement Official – Name and Title: | | |
| ☐ Fire Department / Emergency Responder Official | – Name and Title: | |
| Marin | · · · · · · · · · · · · · · · · · · · | |
| Date of Drill: <u>11/16/2015</u> | Time of Drill: 2:00 pm | |
| Time to Evacuate / Shelter / Secure Building: appro | oximately 1 minute | |
| | | |
| Total Participants: 7 | Drill Number: 3 of 5 | |
| Total Participants: 7 Name and Title of Person(s) Conducting Drill: Tight Remarks: | - | |
| Name and Title of Person(s) Conducting Drill: <u>Tigh</u> | e Carter – Virtual Academy Director quick, safe, and orderly fashion. All rooms and | |
| Name and Title of Person(s) Conducting Drill: <u>Tigh</u> Remarks: Students executed the drill without any problems in a | e Carter – Virtual Academy Director quick, safe, and orderly fashion. All rooms and | |
| Name and Title of Person(s) Conducting Drill: <u>Tigh</u> Remarks: Students executed the drill without any problems in a | e Carter - Virtual Academy Director quick, safe, and orderly fashion. All rooms and | |





| Name of Reporting School (Check One): ☐ Holton High School / Holton Middle School ☐ Holton Virtual Academy | ☐ Holton Elementary School | |
|---|--|--|
| Type of Drill (Check One): ☐ Fire Drill (5 required) ☐ Lock Down / Shelter in Place (3 required) | ☐ Tornado Drill (2 required) ☐ Medical Emergency Response (1 required) | |
| <u>Drill was Coordinated with</u> (Check all that apply) ☐ Emergency Management Coordinator – Name an | d Title: | |
| □Law Enforcement Official – Name and Title: | | |
| ☐ Fire Department / Emergency Responder Official | - Name and Title: | |
| Date of Drill: <u>12/11/2015</u> | Time of Drill: 2:05pm | |
| Time to Evacuate / Shelter / Secure Building: appro | oximately 1 minute, slightly less | |
| Total Participants: 9 | Drill Number: 2 of 3 | |
| Name and Title of Person(s) Conducting Drill: <u>Tight</u> Remarks: | e Carter – Virtual Academy Director | |
| Once the shelter in place was announced I quickly informed the students to turn off their monitors and pull the shades as I pulled the locked door shut. The students then all moved to the safe location in the room and remained quiet for the duration of the drill. At the end of the drill there was good discussion about why we do what we do for shelter in place and what actions give the best odds for survival. | | |
| Signature of Emergency Drill Coordinator: | ighe Cash | |





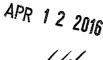
| Name of Reporting School (Check One): ☐ Holton High School / Holton Middle School | ☐ Holton Elementary School |
|---|---|
| ☑ Holton Virtual Academy | |
| | |
| Type of Drill (Check One): | |
| ☑ Fire Drill (5 required) | ☐ Tornado Drill (2 required) |
| ☐ Lock Down / Shelter in Place (3 required) | ☐ Medical Emergency Response (1 required) |
| | |
| Drill was Coordinated with (Check all that apply) | Individual(s) need not be present for drill: |
| ☐ Emergency Management Coordinator – Name an | d Title: |
| □Law Enforcement Official – Name and Title: | · |
| ☐ Fire Department / Emergency Responder Official | l – Name and Title: |
| | |
| | |
| Date of Drill: <u>1/13/2016</u> | Time of Drill: 2:00 pm |
| Date of Drill: 1/13/2016 Time to Evacuate / Shelter / Secure Building: appre | |
| | |
| Time to Evacuate / Shelter / Secure Building: appro | Oximately 1 minute Drill Number: 4 of 5 |
| Time to Evacuate / Shelter / Secure Building: approximates Total Participants: 9 Name and Title of Person(s) Conducting Drill: Tight | Oximately 1 minute Drill Number: 4 of 5 ne Carter – Virtual Academy Director quick, safe, and orderly fashion. All rooms and |
| Time to Evacuate / Shelter / Secure Building: approximates Total Participants: 9 Name and Title of Person(s) Conducting Drill: TightRemarks: Students executed the drill without any problems in a | Oximately 1 minute Drill Number: 4 of 5 ne Carter – Virtual Academy Director quick, safe, and orderly fashion. All rooms and |
| Time to Evacuate / Shelter / Secure Building: approximates Total Participants: 9 Name and Title of Person(s) Conducting Drill: TightRemarks: Students executed the drill without any problems in a | Oximately 1 minute Drill Number: 4 of 5 ne Carter – Virtual Academy Director quick, safe, and orderly fashion. All rooms and |





| Name of Reporting School (Check One): ☐ Holton High School / Holton Middle School | ☐ Holton Elementary School |
|--|--|
| ☑ Holton Virtual Academy | |
| | |
| Type of Drill (Check One): ☐ Fire Drill (5 required) | ⊠ Tornado Drill (2 required) |
| ☐ Lock Down / Shelter in Place (3 required) | ☐ Medical Emergency Response (1 required) |
| | |
| <u>Drill was Coordinated with (Check all that apply)</u> ☐ Emergency Management Coordinator – Name an | |
| □Law Enforcement Official – Name and Title: | |
| ☐ Fire Department / Emergency Responder Official | – Name and Title: |
| | |
| Date of Drill: <u>3/4/2016</u> | Time of Drill: 2:00 pm |
| Time to Evacuate / Shelter / Secure Building: appro | oximately 1 minute |
| Total Participants: 5 | Drill Number: 2 of 2 |
| | <u> </u> |
| Name and Title of Person(s) Conducting Drill: <u>Tight</u> Remarks: | |
| Name and Title of Person(s) Conducting Drill: Tight Remarks: Students executed the drill perfectly. All rooms were designated safe location. Good discussion about how to | cleared and all people were accounted for in our |
| Remarks: Students executed the drill perfectly. All rooms were designated safe location. Good discussion about how to | cleared and all people were accounted for in our |







| Name of Reporting School (Check One): | T Walton Flamentowy Cahool |
|---|--|
| ☐ Holton High School / Holton Middle School | ☐ Holton Elementary School |
| ☑ Holton Virtual Academy | |
| | |
| Type of Drill (Check One): | Trame do Duill (2 magninos) |
| ☑ Fire Drill (5 required) | ☐ Tornado Drill (2 required) |
| ☐ Lock Down / Shelter in Place (3 required) | ☐ Medical Emergency Response (1 required) |
| | |
| <u>Drill was Coordinated with</u> (Check all that apply) ☐ Emergency Management Coordinator – Name and | |
| □Law Enforcement Official – Name and Title: | |
| ☐ Fire Department / Emergency Responder Official | I – Name and Title: |
| | 1 Traine and Time. |
| | 1 Traine and Title. |
| Date of Drill: <u>4/11/2016</u> | Time of Drill: 10:20 am |
| | Time of Drill: 10:20 am |
| Date of Drill: <u>4/11/2016</u> | Time of Drill: 10:20 am |
| Date of Drill: 4/11/2016 Time to Evacuate / Shelter / Secure Building: appre | Time of Drill: 10:20 am oximately 1 minute Drill Number: 5 of 5 |
| Date of Drill: 4/11/2016 Time to Evacuate / Shelter / Secure Building: appre Total Participants: 15 Name and Title of Person(s) Conducting Drill: Tight | Time of Drill: 10:20 am oximately 1 minute Drill Number: 5 of 5 ne Carter – Virtual Academy Director quick, safe, and orderly fashion. All rooms and |
| Date of Drill: 4/11/2016 Time to Evacuate / Shelter / Secure Building: appre Total Participants: 15 Name and Title of Person(s) Conducting Drill: Tight Remarks: Students executed the drill without any problems in a | Time of Drill: 10:20 am oximately 1 minute Drill Number: 5 of 5 ne Carter – Virtual Academy Director quick, safe, and orderly fashion. All rooms and |





| Name of Reporting School (Check One): ☐ Holton High School / Holton Middle School ☐ Holton Virtual Academy | ☐ Holton Elementary School | |
|--|--|--|
| Type of Drill (Check One): ☐ Fire Drill (5 required) ☐ Lock Down / Shelter in Place (3 required) | ☐ Tornado Drill (2 required) ☐ Medical Emergency Response (1 required) | |
| Drill was Coordinated with (Check all that apply) □ Emergency Management Coordinator – Name an | – Individual(s) need not be present for drill: | |
| ☑Law Enforcement Official – Name and Title: <u>Hugl</u> ☑ Fire Department / Emergency Responder Official <u>Township Fire Department Chief</u> | | |
| Date of Drill: 4/15/2016 | Time of Drill: 9:40am | |
| Time to Evacuate / Shelter / Secure Building: less to Total Participants: 5 Name and Title of Person(s) Conducting Drill: Tight Person(s) | Drill Number: <u>3 of 3</u> | |
| Remarks: Once the shelter in place was announced I quickly informed the students to turn off their monitors and pull the shades as I pulled the locked door shut. The students then all moved to the safe location in the room and remained quiet for the duration of the drill. At the end of the drill there was good discussion about why we do what we do for shelter in place and what actions put each of us in the best position to survive. | | |
| Signature of Emergency Drill Coordinator: | ghe Cart | |



Holton Public Schools "Rooted in Community, Reaching for Excellence"

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Emergency Preparedness Drill Documentation Forms

2015 - 2016 School Year

Holton Elementary School



OCT 0 7 2015

School Emergency Preparedness Drills Documentation Forms

| Name of Reporting School (Check One): ☐ Holton High School / Holton Middle School ☐ Holton Virtual Academy | Holton Elementary School |
|---|---|
| Type of Drill (Check One): ☐ Fire Drill (5 required) ☐ Lock Down / Shelter in Place (3 required) | ▼ Tornado Drill (2 required) □ Medical Emergency Response (1 required) |
| <u>Drill was Coordinated with</u> (Check all that apply) ☐ Emergency Management Coordinator – Name an | —————————————————————————————————————— |
| □Law Enforcement Official – Name and Title: | |
| ☐ Fire Department / Emergency Responder Officia | |
| Date of Drill: 10/1/15 Time to Evacuate / Shelter / Secure Building: | Time of Drill: 3:00 pm |
| Total Participants: 344 Students | Drill Number: |
| Name and Title of Person(s) Conducting Drill: <u>Er</u> Remarks: | in Byrnes, Elementary Principal |
| | |
| Signature of Emergency Drill Coordinator: | n Bynes |



OCT 1 9 2015



School Emergency Preparedness Drills Documentation Forms

2015 - 2016 School Year

| Name of Reporting School (Check One): | |
|--|---|
| ☐ Holton High School / Holton Middle School | Holton Elementary School |
| ☐ Holton Virtual Academy | |
| | |
| Type of Drill (Check One): | |
| Fire Drill (5 required) | ☐ Tomado Drill (2 required) |
| ☐ Lock Down / Shelter in Place (3 required) | ☐ Medical Emergency Response (1 required) |
| | |
| Drill was Coordinated with (Check all that ap | ply) — Individual(s) need not be present for drill: |
| ☐ Emergency Management Coordinator – Nam | ne and Title: |
| □Law Enforcement Official – Name and Title: | |
| ☐ Fire Department / Emergency Responder Of | ficial – Name and Title: |
| lo/ .: | |
| Date of Drill: 10/15/15 | Time of Drill: 1:59 |
| Time to Evacuate Shelter / Secure Building: | 2 minutes |
| Total Participants: <u>370</u> | Drill Number: |
| Name and Title of Person(s) Conducting Drill: Remarks: | Erin Byrnes |
| - Control of the Cont | |
| | |
| | X |
| ı | <u> </u> |
| Signature of Emergency Drill Coordinator: | Enn Bynes |
| | 4 0 0 |
| | έ . |
| (500 % .1.0. TI 1 3 T 40405 . | 701 (021) 901 1700 - P (021) 901 1704 |

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School Emergency Preparedness Drills Documentation Forms

| Name of Reporting School (Check One): ☐ Holton High School / Holton Middle School ☐ Holton Virtual Academy | Holton Elementary School |
|---|--|
| Type of Drill (Check One): | } •• |
| ☐ Fire Drill (5 required) | ☐ Tornado Drill (2 required) |
| Lock Down / Shelter in Place (3 required) | ☐ Medical Emergency Response (1 required) |
| | ply) - Individual(s) need not be present for drill: |
| ☐ Emergency Management Coordinator – Nam | ie and Title: |
| □Law Enforcement Official – Name and Title: | 3. |
| ☐ Fire Department / Emergency Responder Of | ficial – Name and Title: |
| Date of Drill: 16/16/15 | Time of Drill: 1:30 PM |
| Time to Evacuate / Shelter / Secure Building: | minute - building chock 5 minutes |
| Total Participants: 375 | Drill Number: |
| Name and Title of Person(s) Conducting Drill: Remarks: | Erin Byrnes - principal |
| , | , . |
| | |
| Signature of Emergency Drill Coordinator: | Ein Bynn |
| CEOO TZ | Dhone (231) 821 1700 s Fam (231) 821 1724 |
| | Phone: (231) 821-1700 • Fax: (231) 821-1724 holtonschools.com |





| Name of Reporting School (Check One): ☐ Holton High School / Holton Middle School ☐ Holton Virtual Academy | Holton Elementary School |
|--|---|
| Type of Drill (Check One): | |
| Fire Drill (5 required) | □ Tornado Drill (2 required) |
| ☐ Lock Down / Shelter in Place (3 required) | ☐ Medical Emergency Response (1 required) |
| Drill was Coordinated with (Check all that apply) – Individual(s) need not be present for drill: □ Emergency Management Coordinator – Name and Title: □ Law Enforcement Official – Name and Title: □ Fire Department / Emergency Responder Official – Name and Title: | |
| Date of Drill: 1/15 | Time of Drill: 3'00 ρm |
| Time to Evacuate / Shelter / Secure Building: | ninutes. |
| Total Participants: 370 | |
| Total Participants | Drill Number:3 |
| Name and Title of Person(s) Conducting Drill: | Drill Number: 3 |
| Name and Title of Person(s) Conducting Drill: | |





| Name of Reporting School (Check One): ☐ Holton High School / Holton Middle School ☐ Holton Virtual Academy | Holton Elementary School |
|--|--|
| Type of Drill (Check One): ☐ Fire Drill (5 required) Lock Down / Shelter in Place (3 required) | ☐ Tornado Drill (2 required) ☐ Medical Emergency Response (1 required) |
| Drill was Coordinated with (Check all that apply) – Individual(s) need not be present for drill: □ Emergency Management Coordinator – Name and Title: □ Law Enforcement Official – Name and Title: □ Fire Department / Emergency Responder Official – Name and Title: | |
| Date of Drill: 21/15 Time to Evacuate / Shelter / Secure Building: | Drill Number: 2 |
| | |
| Signature of Emergency Drill Coordinator: | Eui Byres |





| Name of Reporting School (Check One): Holton High School / Holton Middle School Holton Virtual Academy | Holton Elementary School | |
|--|--|-------|
| Type of Drill (Check One): Fire Drill (5 required) Lock Down / Shelter in Place (3 required) | ☑Tornado Drill (2 required) ☐ Medical Emergency Response (1 required) | , |
| Drill was Coordinated with (Check all that ap ☐ Emergency Management Coordinator – Nan ☐Law Enforcement Official – Name and Title: ☐ Fire Department / Emergency Responder Official | * | |
| Date of Drill: 3/7/16 Time to Evacuate / Shelter / Secure Building: Total Participants: 359 Name and Title of Person(s) Conducting Drill: Remarks: | Drill Number: 2 not fornado | drill |
| Signature of Emergency Drill Coordinator: | Eni Bynes. | |



APR 1 4 2016

School Emergency Preparedness Drills Documentation Forms

| Name of Reporting School (Check One): Holton High School / Holton Middle School Holton Virtual Academy | Holton Elementary School |
|---|--|
| Type of Drill (Check One): AFire Drill (5 required) Lock Down / Shelter in Place (3 required) | ☐ Tornado Drill (2 required) ☐ Medical Emergency Response (1 required) |
| | ply) – Individual(s) need not be present for drill: |
| ☐ Emergency Management Coordinator – Nam | |
| ☐Law Enforcement Official – Name and Title: | |
| ☐ Fire Department / Emergency Responder Of | ficial – Name and Title: |
| Date of Drill: 4/14/14 | Time of Drill: 10:00 A.M. |
| Time to Evacuate / Shelter / Secure Building: | 1:14 |
| Total Participants: 371 | Drill Number: 3 |
| Name and Title of Person(s) Conducting Drill: Remarks: | Erin Byrnes |
| | |
| Signature of Emergency Drill Coordinator: | tru Byrres |



| 2015 – 2016 School Year | |
|---|---|
| Name of Reporting School (Check One): ☐ Holton High School / Holton Middle School ☐ Holton Virtual Academy | Holton Elementary School |
| Type of Drill (Check One): □ Fire Drill (5 required) Lock Down / Shelter in Place (3 required) | ☐ Tomado Drill (2 required) ☐ Medical Emergency Response (1 required) |
| Emergency Management Coordinator - Name Law Enforcement Official - Name and Title: | ply) - Individual(s) need not be present for drill: e and Title: Art Stevens, Holton Fire Chief. Hugh Welsh- Michisan State Police Art Stevens, Fire Chief ficial - Name and Title: Mark Hawk, Fire fighter |
| Date of Drill: \(\frac{1}{1} \)S/16 Time to Evacuate / Shelter / Secure Building: | Time of Drill: 10:15 AM |
| Total Participants: <u>365</u> Name and Title of Person(s) Conducting Drill: Remarks: | Drill Number: |
| | - · · · |
| Signature of Emergency Drill Coordinator: | Erin Byrnos |
| 6500 Fourth St. • Holton, MI 49425 • 1 | Phone: (231) 821-1700 • Fax: (231) 821-1724 |





| Name of Reporting School (Check One): | · \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ |
|---|--|
| ☐ Holton High School / Holton Middle School | Holton Elementary School |
| ☐ Holton Virtual Academy | |
| • • | · · |
| Type of Drill (Check One): | |
| □ Fire Drill (5 required) | Tomado Drill (2 required) |
| ☐ Lock Down / Shelter in Place (3 required) | Medical Emergency Response (1 required) |
| · | |
| Drill was Coordinated with (Check all that ap | oply) – Individual(s) need not be present for drill: |
| Emergency Management Coordinator - Nan | ne and Title: Foir Burnes, principal |
| \square Law Enforcement Official – Name and Title: | |
| ☐ Fire Department / Emergency Responder O | fficial – Name and Title: |
| 2 1. / | |
| Date of Drill: 5/25/16 | Time of Drill: 1.00 PM |
| Time to Evacuate / Shelter / Secure Building: | 2 minutes to secure all info/materials |
| Total Participants: | Drill Number: |
| Name and Title of Person(s) Conducting Drill: Remarks: | Erin Brymes, Principal |
| | |
| | : |
| | |
| Signature of Emergency Drill Coordinator: | En Bynes |
| | · · · · · · · · · · · · · · · · · · · |
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MAY 2 6 2016

School Emergency Preparedness Drills Documentation Forms

| Name of Reporting School (Check One): | |
|---|---|
| ☐ Holton High School / Holton Middle School | AlHolton Elementary School |
| ☐ Holton Virtual Academy | • |
| i | i. |
| Type of Drill (Check One): | |
| MFire Drill (5 required) | ☐ Tornado Drill (2 required) |
| □ Lock Down / Shelter in Place (3 required) | ☐ Medical Emergency Response (1 required) |
| Drill was Coordinated with (Check all that ap | ply) - Individual(s) need not be present for drill: |
| Emergency Management Coordinator - Nan | ie and Title: Ena Byrnes, Principal |
| □Law Enforcement Official – Name and Title: | |
| ☐ Fire Department / Emergency Responder Of | fficial – Name and Title: |
| | |
| Date of Drill: 5/24/16 | Time of Drill: 9:38 |
| Time to Evacuate / Shelter / Secure Building: | Iminute |
| Total Participants: 360 | Drill Number: |
| Name and Title of Person(s) Conducting Drill: Remarks: | Erin Byrnes, principal |
| | |
| | |
| • | |
| | |
| Signature of Emergency Drill Coordinator:(| Erin Byines |
| | , |
| | |



JUN 0 3 2016

| Name of Reporting School (Check One): | δ' \$ |
|---|--|
| \square Holton High School / Holton Middle School | il Holton Elementary School |
| ☐ Holton Virtual Academy | |
| • | |
| Type of Drill (Check One): | ş L |
| DFire Drill (5 required) | ☐ Tornado Drill (2 required) |
| ☐ Lock Down / Shelter in Place (3 required) | ☐ Medical Emergency Response (1 required) |
| | v. |
| Drill was Coordinated with (Check all that a | pply) – Individual(s) need not be present for drill: |
| DEmergency Management Coordinator - Nan | me and Title: Ern Byrnes, Principal |
| □Law Enforcement Official – Name and Title: | |
| ☐ Fire Department / Emergency Responder O | Official – Name and Title: |
| | |
| Date of Drill:/16 | Time of Drill: 1:22 PM |
| Time to Evacuate / Shelter / Secure Building: | 1 minute 30 Seconds |
| Total Participants: 378 | Drill Number. 5 |
| Name and Title of Person(s) Conducting Drill: Remarks: | Erin Bymes, principal |
| | |
| | |
| | |
| | |
| Signature of Emergency Drill Coordinator: | En Burnes |
| Dignature of Emergency Dim Coolemator. | |
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| | |