



ONLINE LEARNING CONTRACT

Student's Name: _____ Grade: _____

The intent of the online learning contract set forth within this document by Holton Public Schools is meant to outline the standards and behaviors that are expected of students who choose to participate in one or more online learning courses. In addition, this contract provides details as to how parents can support the online learning experience. It also details what the student and parent can expect from Holton Public Schools as the student navigates through an online learning course.

Student Expectations:

- I pledge to adhere to the code of conduct set forth for Holton Public Schools and conduct myself with the highest level of integrity and honesty while participating in the online course(s) in which I am enrolled.
- I have read and acknowledged the District's Acceptable Use Policy (AUP) regarding the appropriate use of technology and the internet.
- I am committed to participating in each online course at least one hour per day, per course, or more if needed, to maintain an appropriate pace.
- I pledge to attend all mandatory meetings at school as required. These mandatory meetings may include, but are not limited to: student orientation, pupil membership count day, or for proctored tests, assessments, and or required course activities.
- I pledge to complete my coursework on time.
- I pledge to communicate with my online instructor and mentor in a professional and respectful manner.
- I will have the means to access the online courses at all times, or will make the necessary arrangements to ensure proper access to the internet for course completion.
- I acknowledge that the Holton Public Schools has full and complete access to the work submitted or the comments posted within the online course.
- I pledge to seek help from the online instructor or course provider as necessary for me to be successful.

Parent Expectations:

- I will ensure that my child has the necessary equipment and access to the internet in order to participate in the online course(s) that he or she is enrolled in.
- I will provide my child with a safe and appropriate place to work while at home.
- I will ensure that my child has sufficient time in his or her schedule to work each day in the course(s) that he or she is enrolled in.
- I will confirm with the school counselor that the chosen course of study is consistent with my child's plan for graduation from Holton Public Schools.
- I will become familiar with the means by which my child can receive progress reports. I will encourage my child to make adequate course work progress.



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- I will encourage my child to seek help when they become frustrated with their work.
- I will ensure that all tests and course work is done by my child.
- I will work with my child to ensure that I am aware of all course deadlines, curriculum course maps, and pacing guides.
- I will communicate academic concerns with online instructor(s) as needed so that we work together to support the success of my child.

District Expectations:

- Holton Public Schools will develop an application and readiness process which will help students and parents make an informed decision about choosing to enroll in an online course.
- Holton Public Schools will ensure that a school guidance counselor, student mentor, or school administrator will meet with each parent and student to discuss the decision to enroll in an online course. We will further discuss and determine the appropriateness of the online course(s) with the student's graduation plan.
- Holton Public Schools will translate the online learning course score provided by the online course instructor into a grade and include this grade on the student's transcript.
- If the student has an active Section 504 Accommodations Plan or IEP, Holton Public Schools will help determine if the accommodations and support can be delivered virtually or would have to be modified.

Acknowledgement and Understanding:

Students and parents fully acknowledge that success is largely dependent upon the work and effort put forth by the student. Students who are not successful in online course completion may fall off pace to graduate on time. This may result in the student having to pursue alternate means to make up credits toward graduation. By signing this agreement, and enrolling in an online learning course, I acknowledge that I have read and understand all of the expectations and policies set forth in this contract as stated.

Student's Signature: _____ Date: _____

Parent's Signature: _____ Date: _____

School Official's Signature: _____ Date: _____