



**Parent Involvement Plan
Section 1118 (b)**

JASON J. KENNEDY

The mission of Holton Elementary School is to connect families with the school environment by providing a safe and supportive, yet challenging and inspiring learning environment that allows children an opportunity to grow and develop life-long learning habits that foster academic excellence, while also fostering the growth and development of each child's social and emotional well-being. Holton Elementary School recognizes the importance that parent and family involvement plays in the education of the children that Holton Elementary School services. This is, in part, accomplished through the development of the following parent and family involvement plan.

Section 1118 (c) (1)

- Holton Elementary School will host an annual meeting at a convenient time, early in the year, to which all parents shall be invited, to inform the parents of their school's participation under Title I, its requirements, and their right to be involved. Parents will be notified by letters, through postings on our website and social media sites, the media, and flyers prior to the meeting.

Section 1118 (c) (2)

- Holton Elementary School will offer meetings using a flexible schedule, such as meetings in the morning or evening, and may provide, with funds provided under Title I, transportation, child care, or home visits as they relate to the parental involvement of the students we service. Holton Elementary School will try to eliminate parental involvement barriers. In order to make meetings convenient for parents, workshops and programs will be held at different times of the day. Meetings will be held at Holton Elementary School.

Section 1118 (c) (3)

- Parents will be involved in an organized, ongoing way in planning, reviewing, improving, and evaluating the Title I school wide program. Holton Elementary School will involve parents by soliciting input on the development of the Parent Involvement Policy, keeping avenues of communication open, and keeping parents informed of student progress. A Parent Club has been developed that meets every month. They parents who attend these meetings play a critical role in the goal setting process for our school. Parents are urged to communicate with the faculty and staff of Holton Elementary School to better understand the needs of our students and to address academic concerns.

Section 1118 (c) (4) (A)

Section 1118 (c) (4) (B)

Section 1118 (c) (4) (C)

- Holton Elementary School will provide timely information concerning:
 - Title I programs in the school
 - Results of the annual school review, including school performance and data profiles
 - Individual student assessment results and their interpretation
 - A description and explanation of the school curriculum
 - The assessments used to measure student progress, and the proficiency levels students are expected to attain
 - Opportunities for regular meetings to formulate suggestions, share experiences with other parents, and participate as appropriate in decisions relating to the education of their children
 - Provide timely responses to parent suggestion(s)



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Section 1118 (c) (5)

- Holton Elementary School will collect all unsatisfactory comments regarding the school wide plan, and will attach those comments to the plan when submitted to the LEA. It is understood that unsatisfactory parent comments must be expressed in writing. Responses to parent suggestions or concerns will be provided in a timely manner through conferences, letters, or phone calls. In addition, concerns and suggestions will be collected by the school, and submitted to the LEA.

Section 1118 (d) (1)

Section 1118 (d) (2) (A)

- Holton Elementary School will annually review our School Compact, which outlines how our staff, our parents, and our students will share the responsibility for improved student academic achievement. This compact will be sent home at the beginning of each school year, and then followed up with discussion at parent teacher conferences.

Section 1118 (d) (2) (C)

Section 1118 (d) (2) (B)

- Parents will be provided timely information on their child's progress in the school curriculum, access to staff, and opportunities to volunteer and participate in the child's classroom through a variety of meetings, conferences, workshops, and agendas provided by Holton Elementary School. Information provided may include: Title I programs, assessment results, curriculum, evaluation methods, and test results. Parents will also be provided information through the following outlets:
 - Student Support Team / Teacher Assistance Team Meetings
 - Parent/teacher conferences which occur twice per year; once in the fall and once in the spring. Teachers will discuss the Parent Compact at these times.
 - Standards based report cards
 - Formative and summative based assessments
 - Phone calls to parents on progress
 - Report cards, progress reports, Student Support Team / Teacher Assistance Team notes, and agendas provided to parents by Holton Elementary School
 - Annual meetings and open houses

Section 1118 (e) (1)

- Holton Elementary School will provide assistance to parents in areas such as the understanding of the:
 - State's content expectations and standards, along with student performance standards
 - School Improvement Plan
 - Components of a school wide program, if applicable
 - National, state and local assessments
 - Ways parents can monitor their children's progress and work with educators to improve the performance of their children
 - Ways parents can participate in decisions relating to the education of their children

Section 1118 (e) (2)

- Holton Elementary School will provide materials and training to parents such as:



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- Helping parents improve their parenting skills so that they may be able to better help their children achieve academic success
- Helping parents to enhance proficiency in areas such as: improving study skills, parenting skills, nutritional needs, understanding academic expectations and requirements, technology training, literacy training for parents, finances, and any other information that our parents feel they need

Section 1118 (e) (3)

- Holton Elementary School will educate teachers, pupil services personnel, principals, and other staff members, with the assistance of parents, in learning the value of parental contributions. Holton Elementary School desires for all staff to reach out to, communicate with, work with parents as equal partners, implement and coordinate parent programs, and build strong ties between home and school.

Section 1118 (e) (4)

- Holton Elementary School will develop appropriate roles for community based organizations and businesses in parent involvement; including providing information about opportunities for organizations and businesses to work with parents and schools. Holton Elementary School will encourage the formation of partnerships that include a role for parents.

Section 1118 (e) (5)

Section 1118 (f)

- Holton Elementary School will ensure that information related to school and parent programs, meetings, and other activities are sent to the parents of participating children in a format and language that parents can understand. This shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children.

Section 1118 (e) (14)

- Holton Elementary School will conduct activities, as appropriate and feasible, such as opportunities for parents to learn about child development and child rearing issues designed to help parents become full partners in the education of their children.

Section 1118 (e) (9)

- Holton Elementary School will train parents to enhance the involvement of other parents. Samples activities might include: calling other parents on the telephone to get parents to come out to the school for meetings and workshops, or encouraging the posting of these opportunities through social media websites.