

**HOLTON PUBLIC SCHOOLS
BOARD OF EDUCATION
January 30, 2019 – 7:00 p.m.
Administrative Office Building**

Meeting called to order by president, Amy Brookhouse at 7:00 p.m.

CALL TO ORDER

Pledge of Allegiance was recited.

Roll Call – Present Amber Cartwright
 Amy Brookhouse
 Jack Vanderboegh
 Brian Byrnes
 Jayson Robins
 Suzanne English
 Ranae Erickson

ROLL CALL

Motion by Amber Cartwright, supported by Suzanne English to approve the Revisions/Approval of Agenda as presented.

**REVISIONS/
APPROVAL OF
AGENDA**

Voting: Yes 7
 No 0

Motion carried.

Special Presentations/Superintendent Report:

Board of Education Recognition – School Board Appreciation Month

(Break from 7:05 pm – 7:10 pm for cake and coffee)

Presentation by Erin Byrnes, Elementary Principal

Mid-Year Report to the Board of Education–Superintendent’s Evaluation Process

Welcome/Public Comments - None

Motion by Amber Cartwright, supported by Ranae Erickson to approve the following Consent Agenda Items:
(recommended to and supported by the Superintendent)

**APPROVAL OF
CONSENT
AGENDA**

The January 14, 2019 organizational meeting minutes and the January 14, 2019 regular board meeting minutes as presented.

**APPROVAL
OF MINUTES**

Acknowledge the retirement letter from Donna Plouhar, Middle School Paraprofessional, effective June 30, 2019.

**RETIREMENT OF
DONNA PLOUHAR**

Acknowledge the elimination of the 7th Grade Boys Basketball team due to low numbers and Chris Stewart as the coach for the 2018-2019 school year.

**ELIMINATE 7TH
GRADE BB AND
THE COACH**

01/30/2019

**FINANCIAL
STATEMENT FOR
NOVEMBER**

Cash in Bank as of 11/30/2018	
General Fund	\$ 623,175.87
General Fund Investment	\$ 553,732.28
Food Service Fund	\$ 53,142.21
Technology & Safety Millage Fund	\$ 00.00
2009 Sinking Fund	\$ 1,019,999.97
2015A Refunding	\$ 25,490.99
2015B Refunding	\$ 1,572.16
2018 Capital Projects	\$ 6,783,771.43
Capital Projects Fund	\$ 9,161.57
Total Cash in Bank as of 11/30/2018	\$ 9,070,046.48

Expenditures for November 2018	
General Fund	\$ 170,200.92
Food Service Fund	\$ 56,929.05
Technology & Safety Millage Fund	\$ 296.81
Capital Projects Fund	\$ 00.00
2015A Debt	\$ 00.00
2015B Debt	\$ 00.00
2018 Debt	\$ 00.00
2018 Capital Projects	\$ 28,082.83
TOTAL EXPENDITURES	\$ 255,509.61

**FINANCIAL
STATEMENT FOR
DECEMBER**

Cash in Bank as of 12/31/2018	
General Fund	\$ 458,425.59
General Fund Investment	\$ 565,160.32
Food Service Fund	\$ 53,844.56
Technology & Safety Millage Fund	\$ 00.00
2009 Sinking Fund	\$ 1,019,999.97
2015A Refunding	\$ 25,497.38
2015B Refunding	\$ 1,572.55
2018 Capital Projects	\$ 6,611,526.67
Capital Projects Fund	\$ 9,163.87
Total Cash in Bank as of 12/31/2018	\$ 8,745,190.91

Expenditures for December 2018	
General Fund	\$ 371,573.94
Food Service Fund	\$ 49,716.30
Technology & Safety Millage Fund	\$ 3,750.95
Capital Projects Fund	\$ 00.00
2015A Debt	\$ 00.00
2015B Debt	\$ 00.00
2018 Debt	\$ 00.00
2018 Capital Projects	\$ 185,391.14
TOTAL EXPENDITURES	\$ 610,432.33

Voting: Yes 7
 No 0

Motion carried.

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Discussion Items –

1. Conflict of Interest
2. Mentor Teacher for Joey Mason, Secondary Special Education/Math Teacher
3. Changes to the High School Schedule “B” Activities
4. Hiring of spring coaches for the 2018-2019 school year
5. Hiring a Head Varsity Football Coach
6. Schedule a HESPA Negotiations Committee Meeting-Set for March 4th at 5:45 pm
7. Context and Performance Rankings
8. Bond Update
9. NEOLA Policy Update – Second Reading: Volume 33, Number 1

0100 - Definitions

0122 - Powers and Philosophy - Board Powers

0131.1 - Functions - Bylaws and Policies

0143.1 - Membership - Public Expression of Board Members

0165.6 - Meetings - Cancellation

0166 - Meetings - Agenda

0167.1 - Meetings - Voting

0167.2 – Meetings - Closed Session

0167.3 – Meetings – Public Participation

0167.6 - Meetings - Use of Social Media

1422 - Nondiscrimination and Equal Employment Opportunity

1662 -Anti-Harassment

2112 - Parent and Family Engagement

2260 - Nondiscrimination and Access to Equal Educational Opportunity

2261 - Title I Services

2261.01 - Parent and Family Member Participation in Title I Programs

2261.03 - District and School Report Card

2271 - Postsecondary (Dual) Enrollment Option Program

2700 - P.A. 25 Annual Report

3120 - Employment of Professional Staff

3120.04 - Employment of Substitutes

3122 - Nondiscrimination and Equal Employment Opportunity

3130 - Assignment and Transfer

3362 - Anti-Harassment

4122 - Nondiscrimination and Equal Employment Opportunity

4162 - Controlled Substance and Alcohol Policy for Commercial Motor Vehicle (CMV)
Drivers

4362 - Anti-Harassment

5330 - Use of Medications

5460 - Graduation Requirements

5517 - Anti-Harassment

5517.02 - Sexual Violence

5540 - Interrogation of Students

5610 - Emergency Removal, Suspension, and Expulsion of Students

5610.01 - Expulsions/Suspensions - Required by Statute (RESCIND)

5611 - Due Process Rights

5630.01 - Student Seclusion and Restraint

6325 - Procurement - Federal Grants/Funds

6350 - Prevailing Wage Coordinator (RESCIND)

8210 - School Calendar

Supervisors Reports – (written reports in packet)

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Action Items – (recommended to and supported by the Superintendent)

Motion by Jack Vanderboegh, supported by Amber Cartwright to approve the Resolution to amend the 2018-2019 General Fund Budget as presented on January 14, 2019.

**RESOLUTION TO
AMEND THE
18-19 GENERAL
FUND BUDGET**

Voting: Yes 7
 No 0

Motion carried.

Motion by Brian Byrnes, supported by Suzanne English acknowledge that the Superintendent, as part of normal school business transactions, may contract with local businesses that are owned or profited by current school board members. The Superintendent will enter into these contracts in accordance with the law and board policy. Current board members that own or may profit from such school business transactions will disclose these transactions to the full board in accordance with law and board policy.

**CONFLICT OF
INTEREST
STATEMENT**

Voting: Yes 7
 No 0

Motion carried.

Motion by Brian Byrnes, supported by Ranae Erickson to approve the Letter of Agreement with the Holton Education Association (HEA) to approve a 1% off-schedule salary payment for the 2018-2019 school year.

**LETTER OF
AGREEMENT
WITH HEA**

Voting: Yes 7
 No 0

Motion carried.

Motion by Ranae Erickson, supported by Jack Vanderboegh to approve Deb Galy-Veldman as the mentor teacher for Joey Mason, Secondary Special Education/Math Teacher, for the 2018-2019 school year.

**MENTOR FOR
JOEY MASON**

Voting: Yes 7
 No 0

Motion carried.

Motion by Jack Vanderboegh, supported by Amber Cartwright approve changes to the 2018-2019 High School Schedule "B" Activities as the following:

**CHANGES TO
HS SCHEDULE "B"**

- Forensics – Gretchen Thompson
- High School Student Council Co-Advisor – Denise Goyings
- After School Testing Center – Jeff Wharton

Voting: Yes 7
 No 0

Motion carried.

Motion by Ranae Erickson, supported by Amber Cartwright to approve to hire Trena Goyings as a High School Student Council Co-Advisor per the High School Schedule "B" pay rate shared proportionately with all co-advisors for the 2018-2019 school year effective January 28, 2019, pending results of her criminal background check.

**HIRE TRENA
GOYINGS AS
HS STUDENT
COUNCIL
CO-ADVISOR**

Voting: Yes 7
 No 0

Motion carried.

Motion by Suzanne English, supported by Amber Cartwright to approve the recommendation to hire, Greg Mayer, as the Head Varsity Football coach for the 2019-2020 Varsity Football season, pending results of his criminal background check.

**HIRE GREG
MAYER AS HEAD
VARSITY FOOTBALL
COACH**

Voting: Yes 7
 No 0

Motion carried.

Motion by Brian Byrnes, supported by Amber Cartwright to approve the Second Reading of NEOLA Policy Update – Volume 33, Number 1 to include the changes to the following policies as presented:

**SECOND
READING
BOARD
POLICY
UPDATES**

- 0100 – Definitions
- 0122 - Powers and Philosophy - Board Powers
- 0131.1 - Functions - Bylaws and Policies
- 0143.1 - Membership - Public Expression of Board Members
- 0165.6 - Meetings - Cancellation
- 0166 - Meetings - Agenda
- 0167.1 - Meetings - Voting
- 0167.2 – Meetings - Closed Session
- 0167.3 – Meetings – Public Participation
- 0167.6 - Meetings - Use of Social Media
- 1422 - Nondiscrimination and Equal Employment Opportunity
- 1662 -Anti-Harassment
- 2112 - Parent and Family Engagement
- 2260 - Nondiscrimination and Access to Equal Educational Opportunity
- 2261 - Title I Services

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2261.01 - Parent and Family Member Participation in Title I Programs
2261.03 - District and School Report Card
2271 - Postsecondary (Dual) Enrollment Option Program
2700 - P.A. 25 Annual Report
3120 - Employment of Professional Staff
3120.04 - Employment of Substitutes
3122 - Nondiscrimination and Equal Employment Opportunity
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3362 - Anti-Harassment
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Drivers
4362 - Anti-Harassment
5330 - Use of Medications
5460 - Graduation Requirements
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5517.02 - Sexual Violence
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5610.01 - Expulsions/Suspensions - Required by Statute (RESCIND)
5611 - Due Process Rights
5630.01 - Student Seclusion and Restraint
6325 - Procurement - Federal Grants/Funds
6350 - Prevailing Wage Coordinator (RESCIND)
8210 - School Calendar

Voting: Yes 7
 No 0

Motion carried.

Announcements/Correspondence - None

Board Comments - None

Motion by Brian Byrnes, supported by Jayson Robins
to adjourn at 8:19 p.m.

ADJOURNMENT

Voting: Yes 7
 No 0

Motion carried.

Brian Byrnes
Board Secretary

01/30/2019