# HOLTON PUBLIC SCHOOLS BOARD OF EDUCATION

November 12, 2018 – 7:00 p.m. Administrative Office Building

Meeting called to order by president, Amy Brookhouse at 7:00 p.m. CALL TO ORDER

Pledge of Allegiance was recited.

Roll Call – Present Jack Vanderboegh ROLL CALL

Amy Brookhouse Paul Brueck Brian Byrnes Amber Cartwright Suzanne English

Absent Candice Giddings

Motion by Amber Cartwright, supported by Suzanne English to approve the Revisions/Approval of Agenda with the amendment to add item #10 under VII. Discussion Items and add item #5 under IX. Action Items.

REVISIONS/
APPROVAL OF
AGENDA

Voting: Yes 6

No 0 Absent 1

Motion carried.

Special Presentations/Superintendent Report:

Thank you to all Veterans for your service in observance of Veterans Day today. Presentation of the 2017-2018 audit by Paul Gilbert, Brickley DeLong MSTEP/SAT Results – Adam Bayne, Superintendent

Welcome/Public Comments - None

Motion by Amber Cartwright, supported by Jack Vanderboegh to approve the following Consent Agenda Items:

(recommended to and supported by the Superintendent)

APPROVAL OF
CONSENT AGENDA

The October 22, 2018 regular board meeting minutes and the October 22, 2018 **APPROVAL OF** closed session minutes as presented. **OF MINUTES** 

The 2017-2018 audit report as presented by Brickley DeLong. 2017-18 AUDIT REPORT

Voting: Yes 6

No 0

Absent 1

Motion carried.

### Discussion Items:

- 1. MASB Conference Update from Amy Brookhouse and Jack Vanderboegh
- 2. Technology Integration Coach
- 3. Hiring a JV Girls Basketball Coach
- 4. Varsity Bowling
- 5. Increase Woodshop Offerings
- 6. Elementary Dishwasher
- 7. Bond Update
- 8. Set Policy Committee Meeting set for Monday, Dec. 17<sup>th</sup> at 6:00 p.m.
- 9. November 6<sup>th</sup> Election Results Congratulations to our new School Board Members Incumbent Amy Brookhouse, Jayson Robins and Ranae Erickson Thank you to the community for passing the Operating Millage Renewal Proposal
- 10. Hiring a new Substitute Teacher

Supervisor reports – None

Action Items – (recommended to and supported by the Superintendent)

Motion by Amber Cartwright, supported by Suzanne English to approve to hire Andrew Haak as the Secondary Technology Integration Coach for the 2018-2019 school year. This will be at a pay rate of \$2,000.00 for the school year.

TECH INTEG COACH

Voting: Yes 6

No 0 Absent 1

Motion carried.

Motion by Amber Cartwright, supported by Brian Byrnes to approve to hire Andrew Haak, Rebecca Mathis, Jeremy Sheaffer, and Sandy Rodriguez as the Middle School and High School Formative Assessment for Michigan Educators Coaches for the 2018-2019 school year.

MS/HS FORMATIVE ASSESSMENT FOR MI EDUCATORS

This will be at a pay rate of \$500.00 each for the school year.

Voting: Yes 6

No 0 Absent 1

Motion carried.

Motion by Amber Cartwright, supported by Suzanne English to approve the amended Third Party 403b Administrator Agreement with GLP Strategic Administrator Group, LLC to include the strategic partnership with TSA Consulting Group, Inc. as presented on October 8, 2018.

403b ADMIN AGREEMENT WITH GLP

Voting: Yes 6

No 0

Absent 1

Motion carried.

Motion by Amber Cartwright, supported by Suzanne English to approve the recommendation to hire, Kirsten Beattie, as the JV Girls Basketball coach for the 2018-2019 JV Girls Basketball season.

HIRING THE JV GIRLS BB COACH

Voting: Yes 6

No 0 Absent 1

Motion carried.

Motion by Amber Cartwright, supported by Brian Byrnes to approve to hire Kelly McNamara as a substitute teacher at a pay rate of \$80.00 per day effective November 12, 2018 for days worked only.

HIRING KELLY MCNAMARA AS A SUBSTITUTE TEACHER

Voting: Yes 6

No 0 Absent 1

Motion carried.

## Announcements/Correspondence

- a. Todd Conzemius has earned his Facilities Director certification under the MSBO Voluntary Certification Program.
- b. Athletic Hall of Fame Induction Ceremony, Friday, November 16<sup>th</sup> at 6:00 pm at the Holiday Inn downtown Muskegon.
- c. Staff vs Student Basketball Game on Monday, November 19th at 7:00 pm.
- d. Admin/Board Christmas party on Monday, December 3<sup>rd</sup> at 6:00 pm at The Commons of Fremont. Reservations due to Pam by Friday, November 23<sup>rd</sup>.
- e. MAISD Annual Fall Dinner Meeting Thursday, November 29<sup>th</sup> at The Lake House Waterfront Grille (reservations to Pam by Thursday, November 15<sup>th</sup>) Spouses are not included in this activity.

### Board Comments -

Community lighting of the tree will be on Wednesday, December 5<sup>th</sup> at 6:00 p.m. Congratulations to our Varsity Football Team – Regional Championship Good Luck on Saturday, November 17<sup>th</sup> at 1:00 pm at Harper Creek High School

Motion by Brian Byrnes, supported by Amber Cartwright to enter into Closed Session to discuss complaints and disciplinary action of a district employee as requested and as permitted under Section 8(a) of the Open Meetings SESSION Act, to consider material exempt from discussion or disclosure under Section 13(1)(g) of the Freedom of Information Act, which are records subject to attorney-client privilege at 8:29 p.m.

Roll Call Vote: Yes Jack Vanderboegh

Amber Cartwright Amy Brookhouse Suzanne English Paul Brueck

11/12/2018

## Brian Byrnes

No 0

Absent Candice Giddings

Motion carried.

Motion by Brian Byrnes, supported by Suzanne English approval to return to open session at 9:05 p.m.

RETURN TO OPEN SESSION

Voting: Yes 6

No 0 Absent 1

Motion carried.

Motion by Brian Byrnes, supported by Suzanne English to adjourn at 9:06 p.m.

**ADJOURNMENT** 

Voting: Yes 6

No 0 Absent 1

Motion carried.

Brian Byrnes Board Secretary