

**HOLTON PUBLIC SCHOOLS  
BOARD OF EDUCATION  
October 22, 2018 – 7:00 p.m.  
Administrative Office Building**

Meeting called to order by president, Amy Brookhouse at 7:00 p.m.

**CALL TO ORDER**

Pledge of Allegiance was recited.

Roll Call – Present    Jack Vanderboegh  
                                  Suzanne English  
                                  Amy Brookhouse  
                                  Amber Cartwright  
                                  Brian Byrnes  
                                  Paul Brueck

Absent    Candice Giddings

Motion by Amber Cartwright, supported by Jack Vanderboegh to approve the Revisions/Approval of Agenda as presented.

**REVISIONS/  
APPROVAL OF  
AGENDA**

Voting:        Yes    6  
                      No    0  
                      Absent 1

Motion carried.

Special Presentations/Superintendent Report  
Presentation to Morgan Murat, All State in Softball  
Bond Update Presentation by GMB Architects and Owens-Ames-Kimball, Construction Manager  
Certificate of Proclamation recognizing October as Principal’s Month presented to Erik Carlson, Secondary Principal and Erin Byrnes, Elementary Principal

Welcome/Public Comments - None

Motion by Amber Cartwright, supported by Jack Vanderboegh to approve the following Consent Agenda Items:  
(recommended to and supported by the Superintendent)

**APPROVAL OF  
CONSENT  
AGENDA**

The October 8, 2018 regular board meeting minutes as presented.

**APPROVAL  
OF MINUTES**

Cash in Bank as of 9/30/2018  
General Fund                                   \$    421,507.83  
General Fund Investment                   \$    822,184.12  
Food Service Fund                           \$    51,105.10

**FINANCIAL  
STATEMENT FOR  
SEPTEMBER**

10/22/2018

Technology & Safety Millage Fund	\$	00.00
2009 Sinking Fund	\$	1,019,999.97
2015A Refunding	\$	105,323.00
2015B Refunding	\$	110,656.12
2018 Capital Projects	\$	6,838,918.92
Capital Projects Fund	\$	9,149.24
Total Cash in Bank as of 9/30/2018	\$	9,378,844.30

Expenditures for September 2018

General Fund	\$	258,761.63
Food Service Fund	\$	2,274.35
Technology & Safety Millage Fund	\$	1,394.81
Capital Projects Fund	\$	33,460.70
2015A Debt	\$	00.00
2015B Debt	\$	00.00
2018 Debt	\$	500.00
2018 Capital Projects	\$	56,216.58
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b>352,608.07</b>

To offer Drivers Education, Segment I and II at Holton Public Schools. A fee of \$335.00 will be charged to all participants. The Drivers Education Instructor pay rate will be \$19.00 per hour plus a \$1,600.00 stipend for Drivers Education Supervisor.

**OFFER DRIVERS EDUCATION**

Voting:        Yes    6  
                   No     0  
                   Absent 1

Motion carried.

Discussion Items

1. Formative Assessment for Michigan Educators Coaches - FAME
2. Minutes of Closed Meetings – will be approved and stored in a locked cabinet
3. October Financials
4. 403b Plan Document Update with GLP

Supervisors Reports – (written reports in packet)

Action Items – (recommended to and supported by the Superintendent)

Motion by Jack Vanderboegh, supported by Amber Cartwright to approve the Certificate of Proclamation from Governor Snyder honoring and recognizing the month of October as Principal’s Month.

**RECOGNIZING OCTOBER AS PRINCIPAL’S MONTH**

Voting:        Yes    6  
                   No     0  
                   Absent 1

Motion carried.

Motion by Amber Cartwright, supported by Brian Byrnes approve the Memorandum of Understanding (MOU) between Holton Public Schools, the Community Foundation for Muskegon County (CFMC), and the Muskegon Area Intermediate School District (MAISD) to help the District Students succeed in school and pay for future post-secondary education and training expenses through the KickStart to Career – Muskegon County Program as presented on October 8, 2018.

**KICKSTART TO CAREER MOU**

Voting:        Yes    6  
                  No     0  
                  Absent 1

Motion carried.

Announcements/Correspondence

MS/HS Fall Music Concert on Sunday, October 28<sup>th</sup> at 3:00 pm in the HS Gym.

Board Comments – None

Motion by Brian Byrnes, supported by Amber Cartwright to enter into Closed Session to discuss the Board attorney’s memorandum, as permitted under Section 8(h) of the Open Meetings Act, to consider material exempt from discussion or disclosure under Section 13(1)(g) of the Freedom of Information Act, which are records subject to attorney-client privilege at 7:32 p.m.

**ENTER INTO CLOSED SESSION**

Roll Call Vote:        Yes    Jack Vanderboegh  
   Amber Cartwright  
   Amy Brookhouse  
   Paul Brueck  
   Suzanne English  
   Brian Byrnes  
   No     0  
   Absent Candice Giddings

Motion carried.

Motion by Brian Byrnes, supported by Amber Cartwright approval to return to Open Session at 8:14 pm.

**RETURN TO OPEN SESSION**

Voting:                Yes    6  
   No     0  
   Absent 1

Motion carried.

Motion by Brian Byrnes, supported by Jack Vanderboegh  
to adjourn at 8:15 p.m.

**ADJOURNMENT**

Voting:	Yes	6
	No	0
	Absent	1

Motion carried.

Brian Byrnes  
Board Secretary